



## Policy Board Meeting

July 27, 2022 at 1:30 p.m. CT

Baldwin County Foley Conference Room

201 East Section Avenue, Foley, AL 36535

Meeting Number: 2465 739 6406 | Password: PemB75eprk9

Call In: +1 415.655.0002

[WEBEX Link](#)

### 1. Call to Order

### 2. Roll Call

### 3. Approval of Board Agenda

*Recommend the Board adopt the agenda as presented, subject to no additions or deletions.*

### 4. Approval of May 25, 2022 Policy Board Minutes

*Recommend the Board approve the May 25, 2022 meeting minutes.*

### 5. Staff Updates

#### a. Director's Update

- i. Finance Subcommittee Report
- ii. Local Government Contributions
- iii. NEP Designation Legislation
- iv. Governance Structure Transition Update
  - 1. Request for Florida Attorney General Opinion on Special District
- v. Northwest Florida Estuary Water Quality Project Partnership with UF
- vi. Grant Opportunities Update

#### b. Technical Update

- i. Oyster Restoration Site Selection Workshop Summary

#### c. Outreach Update

- i. NOAA B-WET
- ii. 2021-2022 Community Grant Update
- iii. 2022-2023 Community Grant Selection Process
- iv. Trash Free Waters Workshop
- v. Summer Library Programming
- vi. Home School Programming
- vii. Fall Internships
- viii. National Estuaries Week

### 6. Discussion Items

#### a. PPBEP Draft CCMP



## **7. Action Items**

- a. Approval of the FY 2022-2023 PPBEP Operating Budget  
*Recommend the Board accept the Finance Subcommittee's recommendation and approve the FY2022-2023 PPBEP operating budget.*
- b. Approval of Creating a Finance Manager Position  
*Recommend the Board accept the Finance Subcommittee's recommendation and approve the creation of a Finance Manager Position.*
- c. Approval of Issuing a Solicitation for Accounting Services  
*Recommend the Board accept the Finance Subcommittee's recommendation and approve issuing a solicitation for accounting services.*
- d. Approval of Travel for the Executive Director  
*Recommend the Board approve the Executive Director to travel to Washington, D.C. for legislative and agency meetings.*
- e. Approval of Professional Development Reimbursement for the Executive Director  
*Recommend the Board approve reimbursement of registration fees for the Executive Director to participate in the University of Florida Natural Resources Leadership Institute Program.*
- f. Approval of a Contractual Agreement for Marketing Services  
*Recommendation to be distributed under separate cover.*
- g. Approval of Community Grant Selection Process  
*Recommend the Board approve the 2022-2023 Community Grant Selection Process.*

## **8. Committee Updates**

- a. Technical Committee Update
  - i. Oyster Subcommittee
- b. Education and Outreach Committee Update
- c. Business Partnership Program Update

## **9. Policy Board/Agency Updates**

## **10. Public Comment**

## **11. Adjourn**



## **Policy Board Meeting Minutes**

May 25, 2022, at 1:30 p.m. CT

Escambia County Board Chambers  
221 Palafox Place, Pensacola, FL 32502

[Meeting Recording](#)

### **Members Present**

Robert Bender, Chair	Escambia County
Woody Speed, Vice Chair	City of Orange Beach
Mike Norberg, rep	Okaloosa County
David Piech	Santa Rosa County
Ann Hill	City of Pensacola
Ashley Campbell, rep, ph	Baldwin County
Cherry Fitch	City of Gulf Breeze

### **Members Absent**

Bob Cole	Santa Rosa County
Shannon Rice	City of Milton
Jeff Bergosh	Escambia County
Benjamin Boutwell	Town of Century

### **Interested Parties Present**

Matt Posner	PPBEP
Whitney Scheffel	PPBEP
Logan McDonald	PPBEP
Emerson Cheney	PPBEP
Sarah Jacobs	PPBEP
Molly McDaniel	PPBEP
Caitlin Jennings	PPBEP
Jessica Bibza	NWF
Eric Schneider	ESA
Chris Verlinde	Santa Rosa County Sea Grant
Jeanette Kelson	Wood
Kristin Bennett	Tetra Tech
Amy Newbold	EPA
Beth Fugate	DEP
Carrie Stevenson	UF/IFAS
Casey Fulford	AACD
Chris Curb	Flood Defenders
Naisy Dolar	Santa Rosa County
Paul Looney	WRA
Mel Pino	Community Member
Kevin Wade	Community Member



**1. Call to Order**

**2. Roll Call**

M. Posner called the roll. A quorum was present.

**3. Approval of March 30, 2022, Policy Board Minutes**

Commissioner Piech (Santa Rosa County) made a motion to approve the March 30, 2022 meeting minutes. Mayor Fitch (Gulf Breeze) seconded the motion. The motion passed unanimously.

The internship update was moved to the top of the agenda so that interns could introduce themselves to the board. Summer of 2022 Interns Sarah Jacobs (Development), Caitlin Jennings (Community Resilience), Molly McDaniel (Community Resilience), and Tucker Reynolds (Manatee Outreach) introduced themselves to the board.

Following the internship update, Commissioner Bender (Escambia County) requested to move through the action items before the staff update.

**4. Action Items**

**a. Approval of the Mississippi-Alabama SeaGrant Consortium Subrecipient Agreement, for \$28,496, for the Resilience Readiness Project**

Mayor Fitch (City of Gulf Breeze) made a motion to approve the Subrecipient Agreement, for \$28,496, from the Mississippi-Alabama SeaGrant Consortium; request the Escambia County Board of County Commissioners, as the host agency of PPBEP, accept the Agreement on behalf of PPBEP; and authorize the Executive Director to execute the Agreement and carry out the scope of work. Commissioner Piech (Santa Rosa County) seconded the motion. The motion passed unanimously.

**b. Approval of Florida Department of Environmental Protection Grant Agreement No. 22PLN35, for \$687,500, for the Compound Flood Modeling and Adaptation Planning Project**

Councilperson Ann Hill (City of Pensacola) made a motion to accept the award of \$687,500 from the Resilient Florida Grant Program; approve the draft scope of work (subject to minor modifications); request the Escambia County Board of County Commissioners, as the host agency of PPBEP, accept the Agreement on behalf of PPBEP; and authorize the Executive Director to execute the Agreement and carry out the scope of work. Mayor Fitch (City of Gulf Breeze) seconded the motion. The motion passed unanimously.

**c. Approval of a Letter of Support for PPBEP's Application to the Florida Department of Environmental Protection Regional Resilience Entity Grant Program**

Councilperson Hill (City of Pensacola) made a motion to approve the Letter of Support for PPBEP's application to the Florida Department of Environmental Protection Regional Resilience Entity Grant Program and authorize the Chairman to sign the letter. Mike Norberg (Okaloosa County) seconded the motion. The motion passed unanimously.

*Woody Speed (City of Orange Beach) asked M. Posner for a description of the DEP Regional Resilience Entity Grant Program. M. Posner informed the board that the Regional Resilience Entity Grant Program was established by the resilient Florida legislation to support multijurisdictional climate adaptation and resilience-building efforts. This letter of support will accompany PPBEP's application to the Resilience Entity Grant Program.*



- d. **Approval of an Agreement with Impact Campaigns, for \$55,000, for PPBEP Marketing Services**  
Woody Speed (City of Orange Beach) made a motion to approve the agreement with Impact Campaigns, for \$55,000, for PPBEP Marketing Services; and request the Escambia County Board of County Commissioners, as the host agency of PPBEP, award the agreement. Mayor Fitch (City of Gulf Breeze) seconded the motion. The motion passed unanimously.

*Commissioner Bender (Escambia County) clarified that the Escambia County Board of County Commissioners requested that the PPBEP Policy Board act on this item before the agreement is put forth to the Board of County Commissioners. Councilperson Ann Hill (City of Pensacola) asked what kind of marketing this contract will involve. M. Posner stated that the scope of work would include support for the expansion of outreach campaigns, which will help educate residents and visitors about the PPBEP and its watersheds.*

- e. **Approval of an Extension to the Lease Agreement with Empire Partners for PPBEP's Administrative Office Lease**  
Councilperson Ann Hill (City of Pensacola) made a motion to extend the PPBEP Office Space Lease Agreement with Empire Partners from July 31, 2022, to December 31, 2022; and request the Escambia County Board of County Commissioners, as the host agency of PPBEP, execute the lease agreement extension. Commissioner Piech (Santa Rosa County) seconded the motion and the motion passed unanimously.
- f. **Approval of FY22-23 Local Government Contributions Request Letter**  
Councilperson Ann Hill (City of Pensacola) made a motion to approve the request letter for each governing body within the Pensacola and Perdido Bays Estuary Program to contribute for FY22-23. Mayor Fitch (City of Gulf Breeze) seconded the motion and the motion passed unanimously.
- g. **Approval of the Amended and Restated PPBEP Interlocal Agreement**  
*PPBEP requested to drop action item g to allow for additional due diligence with Florida Department of Economic Opportunity (DEO). It will be added to the July Policy Board agenda for discussion.*
- h. **Approval of the Amended PPBEP Board Bylaws**  
*Commissioner Bender (Chair, Escambia County) requested to drop action item h in relation to the clarification of adding the state of Alabama to the financial disclosure section 6.2. Approval of the PPBEP bylaws will be added to the July Policy Board agenda.*

## **5. Staff Updates**

- a. **Director's Update** (*Matt Posner, Executive Director*)
- i. **Finance Sub-Committee Report**  
The Finance Sub-Committee did not have action items to discuss before the May Policy Board meeting. The committee will reconvene before the June Policy Board meeting. The Expenditure Report was included, and the grants are tracking on target.
- ii. **EPA Budget Amendment Update**



Requested budget modifications to EPA RESTORE and the EPA Trash Free Waters grants have been approved by the EPA.

**iii. NEP Designation Legislation**

NEP designation is moving forward with support from Senator Rubio and Senator Scott's office and the City of Orange Beach. A trip to Washington D.C. was discussed to gain additional support for the NEP designation.

**iv. Governance Structure Transition Update**

PPBEP is continuing to work with DEO's Independent Special District Accountability Program to ensure administrative services (financial services, general counsel, and IT support) are accounted for in the transition.

**v. Local Government Contributions**

Local government contributions will serve as required match for several federal funding opportunities. Staff and partners are preparing for several funding opportunities that will be available through RESTORE, NRDA, and the Federal Infrastructure Bill.

**vi. Management Conference Report Out**

Over 100 people attended the first annual PPBEP Management Conference held on April 13th. Participant input will help staff to shape PPBEP's annual work plan priorities.

**b. Technical Update** (*Whitney Scheffel, Senior Scientist*)

**i. CCMP Development Status, Schedule, and Next Steps**

- PPBEP is working with Background Stories to design the CCMP. Draft documents have been submitted to the designers.
- A draft will be available for review by committees and the Policy Board in July. Additional public comment will be sought after the draft is finalized.
- Staff will present the final draft for Policy Board approval in September.

**ii. NOAA Actionable Science Seagrass Workshop**

- Staff and partners hosted a seagrass workshop at the Perdido Key Community Center with experts to collaborate on the execution of the program's actionable science grant. The workshop input will support the development of a strategic plan to build seagrass resilience through genetic strategies.
- The second phase of the funding cycle will open later this summer and support the implementation of selected projects over the next five years.

**c. Outreach Update** (*Logan McDonald, Community Outreach Coordinator*)

**i. Community Grant Update**

The Community Grant Program funding cycle concludes on May 31<sup>st</sup>, with final reports due in June. Staff will provide a comprehensive update on all the Community Grant Program funded projects in July.

- The Perdido Key Coastal Demonstration Garden (Escambia County) was planted



with the help of many volunteers. Educational signage will inform the public about the garden and how they can incorporate these practices into their own properties.

- The EscaRosa OysterCorps Program (Franklins Promise) has been working with Pace High School students to care for marsh plants and recently planted Saltmeadow Cordgrass (*Spartina patens*) along the shoreline at Floridatown Park.
- The UWF Historical Ecology Project hosted two seminars to share information on their research findings. A seminar at the Perdido Methodist Church informed the public about the history of oysters in the Perdido Bay system. The second seminar was held at Odd Colony in Pensacola and highlighted the history and legacy of some of the waterways and tributaries in the Pensacola Bay system.
- PPBEP tentatively plans to open applications for the 2022-2023 funding cycle on July 6<sup>th</sup>, pending final approval of the state budget by the Governor.

**ii. Trash Free Waters (*Emerson Cheney, TFW Volunteer Coordinator*)**

- Staff are implementing Trash Free Waters curriculum and hosting field trips with students.
- PPBEP celebrated National Travel and Tourism Week with a tourism gives back cleanup at Jones Creek with Visit Pensacola, Keep Pensacola Beautiful, and Clean Horizons.
- Litter boom monitoring is approaching the one-year anniversary.
- Staff are organizing a future workshop to share the litter data and gather community input on litter prevention solutions for each of the creek systems.

**iii. UWF CETES Students**

- UWF CETES students completed their projects that supported PPBEP through video support for events, K-12 Trash Free Waters curriculum, stormwater mural projects, and the development of a local brewery proceeds competition.

**iv. Events**

**April:**

- Volunteer Month Appreciation Paddle, Escribano Point
- Santa Rosa County Bay Day, Russell Herber Landing
- Pensacola Earth Day Fest & Paddle | City of Pensacola Parks & Rec
- Gulf of Mexico Alliance Conference

**May:**

- Autism OdysSea | Navarre Beach Marine Science Station
- Episcopal School Field Trip, Naval Live Oaks | UF-IFAS, SeaGrant
- RISE (Resilience in Sea-Level Education) CCMP Public Engagement | PLACE: SLR
- Navy Point Estuary Exploration CCMP Public Engagement | Escambia County

**Upcoming May Events:**

- 26<sup>th</sup> – Protecting our Rivers: Keeping Soil in its Place Documentary and Sedimentation Panel Discussion CCMP Public Engagement



**June:**

- 4<sup>th</sup> – Sea Turtle Baby Shower
- 8<sup>th</sup> – World Oceans Day
- 22<sup>nd</sup> – Oyster Vision Mapping Workshop
- June 19<sup>th</sup> – July 20<sup>th</sup> – Summer Library Programming in Baldwin, Escambia, and Santa Rosa counties

**Save the Date:**

**CCMP Public Engagement**

June 16<sup>th</sup>, Saving the Lost Bay CCMP Public Engagement

5:30 pm – 7:30 pm

Coastal Arts Center of Orange Beach

Water Quality Goal

Partners: City of Orange Beach Coastal Resources, Moffatt and Nichol

**Business Partnership Event**

June 23<sup>rd</sup>, Santa Rosa County Business Partnership Event

6:00 pm – 8:00 pm

Santa Rosa County Chamber of Commerce

**6. Committee Updates**

a. **Technical Committee Update** (*Paul Looney, WRA*)

The committee plans to incorporate the ideas that were formed at the Management Conference in the upcoming TC meetings.

i. **Oyster Sub-Committee** (*Whitney Scheffel, Senior Scientist*)

The committee will help plan the upcoming oyster vision mapping workshop, along with partners from FWC and TNC.

b. **Education and Outreach Committee Update** (*Carrie Stevenson, UF/IFAS*)

The board was updated on all the education and outreach events, highlighting the resurrection of Bay Day after a two-year hiatus. All the events were successful and more to come over the summer spanning into October.

c. **Business Partnership Committee Update** (*Matt Posner, Executive Director*)

The next Business Partnership event will be held in Santa Rosa County.

*June 23<sup>rd</sup>, Santa Rosa County Business Partnership Event*

*6:00 pm – 8:00 pm*

*Santa Rosa County Chamber of Commerce*

**7. Policy Board/Agency Updates**

- a. Commissioner Piech (Santa Rosa County) updated the committee on Santa Rosa County's RESTORE Pot





3 funding that will support a 5-year water quality monitoring program. Santa Rosa County is expecting a federal grant for a living shoreline project near the wastewater treatment plant.

- b. Commissioner Bender (Escambia County) recently visited the PPBEP Community Grant Program funded Estuary Exhibit at the Pensacola MESS Hall and was pleased to see the Community Grant Program funds supporting this educational opportunity.

**8. Public Comment**

- a. Mel Pino shared concerns about the oyster reefs and event at Navy Point.
- b. Kevin Wade shared concerns about the oyster reefs and event at Navy Point and shared site photos.

**9. Adjourn**



**PENSACOLA  
& PERDIDO BAYS  
ESTUARY PROGRAM**

**Robert Bender, Chair  
Woody Speed, Vice Chair**

### **Agenda Item 5.a.i**

### **Expenditure Report**

SUNGARD PENTAMATION  
DATE: 07/15/2022  
TIME: 10:14:18

ESCAMBIA COUNTY BOCC  
EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 1  
AUDIT21

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SORTED BY: FUND,TOTAL COST CNTR,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,TOTAL COST CNTR,1ST SUBTOTAL

PAGE BREAKS ON: FUND,TOTAL COST CNTR

FUND - 118 - GULF COAST RESTORATION FN  
COST CENTER - 222008 - EPA BAYS ESTUARY PROGRAM

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
118-53000-53700-22-2220-222008-222008 - EPA BAYS ESTUARY PROGRAM										
51201	REGULAR SALARIES & WAGES					.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				221,813.00			POSTED FROM BUDGET SYSTEM	
	10/05/21	22-1					8,904.18		PAYROLL CHARGES	
	10/11/21	19-1		22000046			-17,365.62		PAY REV FY21 SAL ACCRUAL	
	10/13/21	22-1					9,165.99		PAYROLL CHARGES	
	10/27/21	22-1					9,625.92		PAYROLL CHARGES	
	11/12/21	22-2					9,890.07		PAYROLL CHARGES	
	11/22/21	22-2					9,950.39		PAYROLL CHARGES	
	12/03/21	13-2				85,040.00			SBA22017-EXP UNEN CARRYFD	
	12/08/21	22-3					10,598.30		PAYROLL CHARGES	
	12/20/21	22-3					10,682.81		PAYROLL CHARGES	
	01/27/22	22-4					10,203.96		PAYROLL CHARGES	
	01/28/22	22-4					8,501.97		PAYROLL CHARGES	
	02/14/22	22-5					15,355.21		PAYROLL CHARGES	
	02/17/22	22-5					10,631.04		PAYROLL CHARGES	
	03/09/22	22-6					11,304.21		PAYROLL CHARGES	
	03/17/22	22-6					11,332.80		PAYROLL CHARGES	
	03/31/22	13-6				3,704.00			22SBA41-EXP ACT FB CARRYF	
	04/01/22	22-7					11,332.81		PAYROLL CHARGES	
	04/14/22	22-7					11,332.80		PAYROLL CHARGES	
	04/28/22	22-7					11,332.80		PAYROLL CHARGES	
	05/16/22	22-8					11,332.80		PAYROLL CHARGES	
	06/01/22	22-9					11,332.80		PAYROLL CHARGES	
	06/14/22	22-9					11,327.62		PAYROLL CHARGES	
TOTAL	REGULAR SALARIES & WAGES					310,557.00	186,772.86	.00		123,784.14
51301	OTHER SALARIES & WAGES					.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				.00			POSTED FROM BUDGET SYSTEM	
TOTAL	OTHER SALARIES & WAGES					.00	.00	.00		.00
51304	OTHR SALARIES-TERMINAL PY					.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				.00			POSTED FROM BUDGET SYSTEM	
	11/12/21	22-2					3,703.19		PAYROLL CHARGES	
TOTAL	OTHR SALARIES-TERMINAL PY					.00	3,703.19	.00		-3,703.19

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

SUNGARD PENTAMATION  
DATE: 07/15/2022  
TIME: 10:14:18

ESCAMBIA COUNTY BOCC  
EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 2  
AUDIT21

SELECTION CRITERIA: expledgr.key\_orgn='222008'  
ACCOUNTING PERIODS: 1/22 THRU 9/22

SORTED BY: FUND,TOTAL COST CNTR,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,TOTAL COST CNTR,1ST SUBTOTAL

PAGE BREAKS ON: FUND,TOTAL COST CNTR

FUND - 118 - GULF COAST RESTORATION FN  
COST CENTER - 222008 - EPA BAYS ESTUARY PROGRAM

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
51501						.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				.00			POSTED FROM BUDGET SYSTEM	
TOTAL						.00	.00	.00		.00
52101						.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				16,969.00			POSTED FROM BUDGET SYSTEM	
	10/05/21	22-1					660.00		PAYROLL CHARGES-FRINGE	
	10/11/21	19-1		22000048			-1,288.24		PAY REV ACCRUE FY21 FICA	
	10/13/21	22-1					678.79		PAYROLL CHARGES-FRINGE	
	10/27/21	22-1					736.39		PAYROLL CHARGES-FRINGE	
	11/12/21	22-2					1,018.84		PAYROLL CHARGES-FRINGE	
	11/22/21	22-2					724.54		PAYROLL CHARGES-FRINGE	
	12/03/21	13-2				6,506.00			SBA22017-EXP UNEN CARRYFD	
	12/08/21	22-3					787.23		PAYROLL CHARGES-FRINGE	
	12/20/21	22-3					794.20		PAYROLL CHARGES-FRINGE	
	01/27/22	22-4					752.92		PAYROLL CHARGES-FRINGE	
	01/28/22	22-4					647.36		PAYROLL CHARGES-FRINGE	
	02/14/22	22-5					1,160.72		PAYROLL CHARGES-FRINGE	
	02/17/22	22-5					799.28		PAYROLL CHARGES-FRINGE	
	03/09/22	22-6					850.68		PAYROLL CHARGES-FRINGE	
	03/17/22	22-6					852.86		PAYROLL CHARGES-FRINGE	
	04/01/22	22-7					852.88		PAYROLL CHARGES-FRINGE	
	04/14/22	22-7					852.86		PAYROLL CHARGES-FRINGE	
	04/28/22	22-7					877.56		PAYROLL CHARGES-FRINGE	
	05/16/22	22-8					852.89		PAYROLL CHARGES-FRINGE	
	06/01/22	22-9					852.84		PAYROLL CHARGES-FRINGE	
	06/14/22	22-9					852.44		PAYROLL CHARGES-FRINGE	
TOTAL						23,475.00	14,317.04	.00		9,157.96
52102						.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				.00			POSTED FROM BUDGET SYSTEM	
	03/01/22	19-6		22001167			146.29		BCC FICA SAV OCT-DEC 21	
	06/07/22	19-9		22002048			148.10		BCC FICA SAV JAN-MAR 22	
TOTAL						.00	294.39	.00		-294.39
52201						.00	.00	.00	BEGINNING BALANCE	

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

SUNGARD PENTAMATION  
 DATE: 07/15/2022  
 TIME: 10:14:18

ESCAMBIA COUNTY BOCC  
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 3  
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SELECTION CRITERIA: expledgr.key\_orgn='222008'  
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TOTALED ON: FUND,TOTAL COST CNTR,1ST SUBTOTAL

PAGE BREAKS ON: FUND,TOTAL COST CNTR

FUND - 118 - GULF COAST RESTORATION FN  
 COST CENTER - 222008 - EPA BAYS ESTUARY PROGRAM

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
52201					RETIREMENT CONTRIBUTIONS (cont'd)					
	09/30/21	11-1				21,746.00			POSTED FROM BUDGET SYSTEM	
	10/05/21	22-1					963.44		PAYROLL CHARGES-FRINGE	
	10/11/21	19-1		22000049			-1,878.97		PAY REV ACCRUE FY21 RET	
	10/13/21	22-1					991.76		PAYROLL CHARGES-FRINGE	
	10/27/21	22-1					1,041.52		PAYROLL CHARGES-FRINGE	
	11/12/21	22-2					1,470.79		PAYROLL CHARGES-FRINGE	
	11/22/21	22-2					1,076.63		PAYROLL CHARGES-FRINGE	
	12/03/21	13-2				8,504.00			SBA22017-EXP UNEN CARRYFD	
	12/08/21	22-3					1,146.74		PAYROLL CHARGES-FRINGE	
	12/20/21	22-3					1,155.88		PAYROLL CHARGES-FRINGE	
	01/27/22	22-4					1,090.41		PAYROLL CHARGES-FRINGE	
	01/28/22	22-4					919.91		PAYROLL CHARGES-FRINGE	
	02/14/22	22-5					1,661.44		PAYROLL CHARGES-FRINGE	
	02/17/22	22-5					1,150.28		PAYROLL CHARGES-FRINGE	
	03/09/22	22-6					1,223.12		PAYROLL CHARGES-FRINGE	
	03/17/22	22-6					1,226.21		PAYROLL CHARGES-FRINGE	
	04/01/22	22-7					1,226.21		PAYROLL CHARGES-FRINGE	
	04/14/22	22-7					1,226.21		PAYROLL CHARGES-FRINGE	
	04/28/22	22-7					1,226.21		PAYROLL CHARGES-FRINGE	
	05/16/22	22-8					1,226.21		PAYROLL CHARGES-FRINGE	
	06/01/22	22-9					1,226.21		PAYROLL CHARGES-FRINGE	
	06/14/22	22-9					1,225.64		PAYROLL CHARGES-FRINGE	
TOTAL					RETIREMENT CONTRIBUTIONS	30,250.00	20,595.85	.00		9,654.15
52301					LIFE & HEALTH INSURANCE	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				36,000.00			POSTED FROM BUDGET SYSTEM	
	10/05/21	22-1					1,638.79		PAYROLL CHARGES-FRINGE	
	10/13/21	22-1					1,630.47		PAYROLL CHARGES-FRINGE	
	11/12/21	22-2					1,463.99		PAYROLL CHARGES-FRINGE	
	11/22/21	22-2					2,349.84		PAYROLL CHARGES-FRINGE	
	12/03/21	13-2				22,000.00			SBA22017-EXP UNEN CARRYFD	
	12/08/21	22-3					2,543.93		PAYROLL CHARGES-FRINGE	
	12/20/21	22-3					2,817.50		PAYROLL CHARGES-FRINGE	
	01/27/22	22-4					2,692.64		PAYROLL CHARGES-FRINGE	
	01/27/22	22-4					1,500.00		PAYROLL CHARGES-FRINGE	
	01/28/22	22-4					2,382.36		PAYROLL CHARGES-FRINGE	
	01/28/22	22-4					278.03		PAYROLL CHARGES	
	02/14/22	22-5					138.40		PAYROLL CHARGES	

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SUNGARD PENTAMATION  
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ESCAMBIA COUNTY BOCC  
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 4  
 AUDIT21

SELECTION CRITERIA: expledgr.key\_orgn='222008'  
 ACCOUNTING PERIODS: 1/22 THRU 9/22

SORTED BY: FUND,TOTAL COST CNTR,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,TOTAL COST CNTR,1ST SUBTOTAL

PAGE BREAKS ON: FUND,TOTAL COST CNTR

FUND - 118 - GULF COAST RESTORATION FN  
 COST CENTER - 222008 - EPA BAYS ESTUARY PROGRAM

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
52301					LIFE & HEALTH INSURANCE (cont'd)					
	02/14/22	22-5					2,588.21		PAYROLL CHARGES-FRINGE	
	02/17/22	22-5					2,612.10		PAYROLL CHARGES-FRINGE	
	02/17/22	22-5					138.40		PAYROLL CHARGES	
	03/09/22	22-6					2,692.52		PAYROLL CHARGES-FRINGE	
	03/09/22	22-6					138.40		PAYROLL CHARGES	
	03/17/22	22-6					138.40		PAYROLL CHARGES	
	03/17/22	22-6					2,692.52		PAYROLL CHARGES-FRINGE	
	03/28/22	19-6		22001366			815.21		PAY BCBS ADJUST 11/21	
	04/11/22	19-6		22001380			-491.18		PAY BCBS ADJ 11/21	
	04/01/22	22-7					2,692.52		PAYROLL CHARGES-FRINGE	
	04/01/22	22-7					138.40		PAYROLL CHARGES	
	04/14/22	22-7					138.40		PAYROLL CHARGES	
	04/14/22	22-7					2,692.52		PAYROLL CHARGES-FRINGE	
	04/28/22	22-7					138.40		PAYROLL CHARGES	
	05/16/22	22-8					138.40		PAYROLL CHARGES	
	05/16/22	22-8					2,692.52		PAYROLL CHARGES-FRINGE	
	06/01/22	22-9					2,692.52		PAYROLL CHARGES-FRINGE	
	06/01/22	22-9					138.40		PAYROLL CHARGES	
	06/14/22	22-9					2,692.52		PAYROLL CHARGES-FRINGE	
	06/14/22	22-9					137.97		PAYROLL CHARGES	
TOTAL					LIFE & HEALTH INSURANCE	58,000.00	45,053.10	.00		12,946.90
52302					WELLNESS INCENTIVE	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				.00			POSTED FROM BUDGET SYSTEM	
TOTAL					WELLNESS INCENTIVE	.00	.00	.00		.00
52401					WORKER'S COMPENSATION	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				2,160.00			POSTED FROM BUDGET SYSTEM	
	12/03/21	13-2				730.00			SBA22017-EXP UNEN CARRYFD	
	12/22/21	19-3		22000566			722.50		Q1 WORKER'S COMPENSATION	
	02/03/22	19-5		22000915			722.50		Q2 WORKER'S COMPENSATION	
	04/13/22	19-7		22001474			722.50		Q3 WORKER'S COMPENSATION	
TOTAL					WORKER'S COMPENSATION	2,890.00	2,167.50	.00		722.50
TOTAL 1ST SUBTOTAL - PERSONAL SERVICES						425,172.00	272,903.93	.00		152,268.07
53101					PROFESSIONAL SERVICES	.00	.00	.00	BEGINNING BALANCE	

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PAGE BREAKS ON: FUND,TOTAL COST CNTR

FUND - 118 - GULF COAST RESTORATION FN  
 COST CENTER - 222008 - EPA BAYS ESTUARY PROGRAM

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
53101					PROFESSIONAL SERVICES (cont'd)					
	09/30/21	11-1				84,000.00			POSTED FROM BUDGET SYSTEM	
	05/27/22	17-8	221416-01		429161 BACKGROUND STORI			74,000.00	ESCAMBIA COUNTY'S REQUEST	
TOTAL					PROFESSIONAL SERVICES	84,000.00	.00	74,000.00		10,000.00
53401					OTHER CONTRACTUAL SERVICE	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				99,000.00			POSTED FROM BUDGET SYSTEM	
	02/07/22	17-5	221046-01		023818 BLUE ARBOR INC			16,000.00	LONG-TERM TEMPORARY EMPLO	
	02/25/22	17-5	PR062258-01		033788 COCO INTERACTIVE			50.00		
	02/25/22	17-5	PR062259-01		033788 COCO INTERACTIVE			378.00		
	02/28/22	21-5	PR062258-01	902813	033788 COCO INTERACTIVE		50.00	-50.00	MCDONALD/WBSITE DESGN/DEV	
	02/28/22	21-5	PR062259-01	902813	033788 COCO INTERACTIVE		378.00	-378.00	MCDONALD/ANL HSTNG/WEBST	
	04/08/22	18-7	221046-01		023818 BLUE ARBOR INC			.00	CHANGE ORDER - 1	
	06/22/22	21-9	221046-01	10209660	023818 BLUE ARBOR INC		153.26	-153.26	W/E 5/28 E. CHENEY	
	06/22/22	21-9	221046-01	10209660	023818 BLUE ARBOR INC		216.36	-216.36	W/E 5/14 E. CHENEY	
	06/22/22	21-9	221046-01	10209660	023818 BLUE ARBOR INC		252.42	-252.42	W/E 5/21 E. CHENEY	
	06/22/22	21-9	221046-01	10209660	023818 BLUE ARBOR INC		374.12	-374.12	W/E 5/21 S. JACOBS	
	06/22/22	21-9	221046-01	10209660	023818 BLUE ARBOR INC		383.14	-383.14	W/E 5/14 S. JACOBS	
	06/22/22	21-9	221046-01	10209660	023818 BLUE ARBOR INC		392.15	-392.15	W/E 5/28 S. JACOBS	
	06/22/22	21-9	221046-01	10209660	023818 BLUE ARBOR INC		396.66	-396.66	W/E 5/28 C. JENNINGS	
	06/22/22	21-9	221046-01	10209660	023818 BLUE ARBOR INC		473.29	-473.29	W/E 5/28 M. MCDANIEL	
	06/28/22	21-9		10209913	429295 MISSISSIPPI STAT		15,000.00	.00	PPBEP OYSTER #220072	
TOTAL					OTHER CONTRACTUAL SERVICE	99,000.00	18,069.40	13,358.60		67,572.00
54001					TRAVEL & PER DIEM	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				38,500.00			POSTED FROM BUDGET SYSTEM	
	02/07/22	21-5		V46100	428921 MADISON ROSS		31.46	.00	SAME/1/21-22/DISL-AL	
	03/03/22	17-6	PR062341-01		428982 HYATT HOUSE-TALL			349.28		
	03/03/22	21-6	PR062341-01	902815	428982 HYATT HOUSE-TALL		349.28	-349.28	POSNER/HOTEL/LEGISLATIVE	
	03/24/22	21-6	PR062723-01	902843	428982 HYATT HOUSE-TALL		-38.28	38.28	POSNER/CR FOR SALES TAX	
	03/24/22	17-6	PR062723-01		428982 HYATT HOUSE-TALL			-38.28		
	03/24/22	17-6	PR062725-01		425336 MARRIOTT			151.36		
	03/24/22	21-6	PR062725-01	902843	425336 MARRIOTT		151.36	-151.36	POSNER/FMSEA/DEP 2/22-23	
	03/24/22	21-6	PR062726-01	902843	425336 MARRIOTT		18.70	-18.70	POSNER/FMSEA/PRKG2/28-3/4	
	03/24/22	17-6	PR062726-01		425336 MARRIOTT			18.70		
	04/21/22	17-7	PR063196-01		V0000457 ASHFORD TRS CORP			815.00		
	04/21/22	17-7	PR063198-01		040637 DELTA AIR LINES			327.10		
	04/22/22	21-7	PR063196-01	902866	V0000457 ASHFORD TRS CORP		815.00	-815.00	POSNER/ANEP/2/27-3/4/STPT	

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FUND - 118 - GULF COAST RESTORATION FN  
COST CENTER - 222008 - EPA BAYS ESTUARY PROGRAM

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ESCAMBIA COUNTY BOCC  
EXPENDITURE AUDIT TRAIL

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FUND - 118 - GULF COAST RESTORATION FN  
COST CENTER - 222008 - EPA BAYS ESTUARY PROGRAM

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
54101										
	06/21/22	18-9	220090-01		220218 CELLCO PARTNERSH			.00	CHANGE ORDER - 1	
TOTAL			COMMUNICATIONS			1,000.00	481.80	423.20		95.00
54201						.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				.00			POSTED FROM BUDGET SYSTEM	
	06/29/22	17-9	PR064780-01		210300 U S POSTMASTER			25.55		
TOTAL			POSTAGE & FREIGHT			.00	.00	25.55		-25.55
54401						.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				144,000.00			POSTED FROM BUDGET SYSTEM	
	11/02/21	21-2		V44924	428619 EMPIRE PARTNERS		4,500.00	.00	OCT 21 MNTHLY RNTL	
	11/02/21	17-2	220600-01		428619 EMPIRE PARTNERS			45,000.00	LEASE BETWEEN ESCAMBIA CO	
	11/30/21	21-2	220600-01	V45231	428619 EMPIRE PARTNERS		4,500.00	-4,500.00	NOV 21 RENTAL/NRM	
	01/11/22	21-4	220600-01	7611	428619 EMPIRE PARTNERS		.00	.00	DEC 21 RENTAL/NRM	
	01/11/22	21-4	220600-01	V45715	428619 EMPIRE PARTNERS		4,500.00	-4,500.00	JAN 22 RENTAL/NRM	
	02/07/22	21-5	220600-01	V46065	428619 EMPIRE PARTNERS		4,500.00	-4,500.00	FEB 22 RENTAL/NRM	
	03/07/22	21-6	220600-01	V46418	428619 EMPIRE PARTNERS		4,500.00	-4,500.00	MAR 22 RENTAL/NRM	
	04/19/22	21-7	220600-01	V46960	428619 EMPIRE PARTNERS		4,500.00	-4,500.00	APR 22 RENTAL/NRM	
	05/10/22	21-8		10208657	429167 SANTA ROSA HISTO		500.00	.00	ESC RIVER DOC&SED PNL	
	05/23/22	21-8	220600-01	V47430	428619 EMPIRE PARTNERS		4,500.00	-4,500.00	MAY 22 RENTAL/NRM	
	06/27/22	21-9	220600-01	V47895	428619 EMPIRE PARTNERS		4,500.00	-4,500.00	JUN 22 RENTAL/NRM	
TOTAL			RENTALS & LEASES			144,000.00	36,500.00	13,500.00		94,000.00
54601						.00	.00	.00	BEGINNING BALANCE	
	03/14/22	11-6				.00				
	03/14/22	21-6		10206879	071472 GLAZE COMMUNICAT		3,650.00	.00	RMV/RPLC NRWRK PER SC	
TOTAL			REPAIR & MAINTENANCE			.00	3,650.00	.00		-3,650.00
54701						.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				7,500.00			POSTED FROM BUDGET SYSTEM	
	11/24/21	17-2	PR060235-01		034379 COMPU-GRAPHIX OF			-8.44		
	11/29/21	21-2	PR060235-01	902720	034379 COMPU-GRAPHIX OF		-8.44	8.44	MCDONALD/CR TAX/INV17547	
	06/29/22	17-9	PR064761-01		150112 ODP BUSINSS SOLU			51.00		
TOTAL			PRINTING & BINDING			7,500.00	-8.44	51.00		7,457.44

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ESCAMBIA COUNTY BOCC  
EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 8  
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FUND - 118 - GULF COAST RESTORATION FN  
COST CENTER - 222008 - EPA BAYS ESTUARY PROGRAM

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
54801					PROMOTIONAL ACTIVITIES (cont'd)					
54801					PROMOTIONAL ACTIVITIES	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				500.00			POSTED FROM BUDGET SYSTEM	
	05/17/22	21-8		10208860	429170 SHANA ALFORD		99.00	.00	3 KAYAK RNTLS/OUTRCH	
	06/29/22	17-9	PR064764-01		421780 FACEBOOK INC			12.02		
	06/29/22	17-9	PR064772-01		421780 FACEBOOK INC			50.00		
TOTAL					PROMOTIONAL ACTIVITIES	500.00	99.00	62.02		338.98
54901					OTHER CURRENT CHGS & OBL.	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				120,000.00			POSTED FROM BUDGET SYSTEM	
TOTAL					OTHER CURRENT CHGS & OBL.	120,000.00	.00	.00		120,000.00
54934					COST ALLOC-INDIRECT	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				.00			POSTED FROM BUDGET SYSTEM	
	06/23/22	19-9		22002178			7,490.50		REC INDIR 00D81118 DRW12	
	06/23/22	19-9		22002178			9,893.46		REC INDIR 00D81118 DRW13	
TOTAL					COST ALLOC-INDIRECT	.00	17,383.96	.00		-17,383.96
55101					OFFICE SUPPLIES	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				1,000.00			POSTED FROM BUDGET SYSTEM	
	11/30/21	21-2		10203814	150112 ODP BUSINSS SOLU		12.90	.00	TAPE DISPENSER	
	11/30/21	21-2		10203814	150112 ODP BUSINSS SOLU		49.99	.00	WEBCAM	
	11/30/21	21-2		10203814	150112 ODP BUSINSS SOLU		98.15	.00	STAPLER	
	11/30/21	21-2		10203814	150112 ODP BUSINSS SOLU		110.88	.00	SCISSRS-BSNS CARD HLD	
	11/30/21	21-2		10203814	150112 ODP BUSINSS SOLU		255.30	.00	PNCL CUP-ORGNZR-RULER	
	01/03/22	21-4		10204839	150112 ODP BUSINSS SOLU		54.70	.00	DYNAMO TAPE CARTRIDGE	
	05/16/22	21-8		10208820	150112 ODP BUSINSS SOLU		74.99	.00	DYMO LABELMAKER	
	05/23/22	21-8		10209038	150112 ODP BUSINSS SOLU		148.56	.00	WEB CAMERAS	
	05/23/22	21-8		10209038	150112 ODP BUSINSS SOLU		1,101.54	.00	HIBACK CHAIR/SCISSORS	
TOTAL					OFFICE SUPPLIES	1,000.00	1,907.01	.00		-907.01
55201					OPERATING SUPPLIES	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				36,300.00			POSTED FROM BUDGET SYSTEM	
	11/01/21	17-2	220576-01		V0000101 STAPLES CONTRACT			23,599.87	PURCHASE/INSTALLATION OF	
	11/24/21	17-2	PR060235-03		034379 COMPU-GRAPHIX OF			-29.79		
	11/24/21	17-2	PR060236-01		427206 CONSTANT CONTACT			70.00		

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ESCAMBIA COUNTY BOCC  
 EXPENDITURE AUDIT TRAIL

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FUND - 118 - GULF COAST RESTORATION FN  
 COST CENTER - 222008 - EPA BAYS ESTUARY PROGRAM

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
55201					OPERATING SUPPLIES (cont'd)					
	11/24/21	17-2	PR060237-01		210300 U S POSTMASTER			27.31		
	11/24/21	17-2	PR060238-01		425936 ZOOM VIDEO COMMU			6.98		
	11/24/21	17-2	PR060239-01		V0000007 AMAZON.COM LLC			114.99		
	11/29/21	21-2	PR060235-03	902720	034379 COMPU-GRAPHIX OF		-29.79	29.79	MCDONALD/CR TAX/INV17489	
	11/29/21	21-2	PR060236-01	902720	427206 CONSTANT CONTACT		70.00	-70.00	MCDONALD/PRGRM ESTUARY	
	11/29/21	21-2	PR060237-01	902720	210300 U S POSTMASTER		27.31	-27.31	MCDONALD/ENVLPS/STMP/SHPG	
	11/29/21	21-2	PR060238-01	902720	425936 ZOOM VIDEO COMMU		6.98	-6.98	MCDONALD/VIDEO CONFERNC	
	11/29/21	21-2	PR060239-01	902720	V0000007 AMAZON.COM LLC		114.99	-114.99	MCDONALD/CANCELLNG HEADST	
	12/15/21	17-3	PR060772-01		V0000007 AMAZON.COM LLC			238.00		
	12/15/21	17-3	PR060773-01		427453 PUBLIX			19.93		
	12/15/21	17-3	PR060774-01		427206 CONSTANT CONTACT			70.00		
	12/15/21	17-3	PR060775-01		428797 EXTREME CANOPY			1,085.00		
	12/15/21	17-3	PR060776-01		428798 MICKEY'S TROPHY			46.63		
	12/15/21	17-3	PR060777-01		425936 ZOOM VIDEO COMMU			899.40		
	12/15/21	17-3	PR060778-01		428799 OWL LABS INC.			1,014.00		
	12/15/21	17-3	PR060779-01		V0000007 AMAZON.COM LLC			1,033.97		
	12/15/21	17-3	PR060780-01		023158 BEST BUY STORES			599.99		
	12/17/21	21-3	PR060772-01	902745	V0000007 AMAZON.COM LLC		238.00	-238.00	MCDONALD/TWO APPLE AIRPOD	
	12/17/21	21-3	PR060773-01	902745	427453 PUBLIX		19.93	-19.93	MCDONALD/SPONGES AND PAPE	
	12/17/21	21-3	PR060774-01	902745	427206 CONSTANT CONTACT		70.00	-70.00	MCDONALD/EMAIL DISTRIBUTI	
	12/17/21	21-3	PR060775-01	902745	428797 EXTREME CANOPY		1,085.00	-1,085.00	MCDONALD/TENT	
	12/17/21	21-3	PR060776-01	902745	428798 MICKEY'S TROPHY		46.63	-46.63	MCDONALD/NAME BADGES	
	12/17/21	21-3	PR060777-01	902745	425936 ZOOM VIDEO COMMU		899.40	-899.40	MCDONALD/VIDEO CONFERENCI	
	12/17/21	21-3	PR060778-01	902745	428799 OWL LABS INC.		1,014.00	-1,014.00	MCDONALD/CAM-SPKR-MIC HYB	
	12/17/21	21-3	PR060779-01	902745	V0000007 AMAZON.COM LLC		1,033.97	-1,033.97	MCDONALD/MIC SYSTEM, JACK	
	12/17/21	21-3	PR060780-01	902745	023158 BEST BUY STORES		599.99	-599.99	MCDONALD/60"SCRN/CNFR RM	
	01/25/22	17-4	PR061531-01		427206 CONSTANT CONTACT			70.00		
	01/25/22	17-4	PR061532-01		V0000007 AMAZON.COM LLC			128.00		
	01/25/22	17-4	PR061533-01		150112 ODP BUSINSS SOLU			325.06		
	01/25/22	17-4	PR061534-01		V0000007 AMAZON.COM LLC			31.34		
	01/25/22	17-4	PR061536-01		V0000007 AMAZON.COM LLC			825.00		
	01/25/22	17-4	PR061537-01		V0000007 AMAZON.COM LLC			99.98		
	01/25/22	17-4	PR061538-01		150112 ODP BUSINSS SOLU			69.12		
	01/25/22	17-4	PR061539-01		V0000016 TARGET			50.31		
	01/25/22	17-4	PR061540-01		034379 COMPU-GRAPHIX OF			225.00		
	01/25/22	17-4	PR061552-01		427924 GREENVELOPE, LLC			165.75		
	01/25/22	17-4	PR061555-01		427924 GREENVELOPE, LLC			-165.75		
	01/28/22	21-4	PR061531-01	902782	427206 CONSTANT CONTACT		70.00	-70.00	MCDONALD/EMAIL DIST MNTHL	
	01/28/22	21-4	PR061532-01	902782	V0000007 AMAZON.COM LLC		128.00	-128.00	MCDONALD/TV STAND	

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SELECTION CRITERIA: expledgr.key\_orgn='222008'  
 ACCOUNTING PERIODS: 1/22 THRU 9/22

SORTED BY: FUND,TOTAL COST CNTR,1ST SUBTOTAL,ACCOUNT

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FUND - 118 - GULF COAST RESTORATION FN  
 COST CENTER - 222008 - EPA BAYS ESTUARY PROGRAM

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
55201	OPERATING SUPPLIES		(cont'd)							
	01/28/22	21-4	PR061533-01	902782	150112 ODP BUSINSS SOLU		325.06	-325.06	MCDONALD/STRG BNS-PWR STR	
	01/28/22	21-4	PR061534-01	902782	V0000007 AMAZON.COM LLC		31.34	-31.34	MCDONALD/PAPER CUTTER	
	01/28/22	21-4	PR061536-01	902782	V0000007 AMAZON.COM LLC		825.00	-825.00	MCDONALD/WIRE SHLVNG	
	01/28/22	21-4	PR061537-01	902782	V0000007 AMAZON.COM LLC		99.98	-99.98	MCDONALD/CAM/LPTP BCKPCK	
	01/28/22	21-4	PR061538-01	902782	150112 ODP BUSINSS SOLU		69.12	-69.12	MCDONALD/8 TRASH CANS	
	01/28/22	21-4	PR061539-01	902782	V0000016 TARGET		50.31	-50.31	MCDONALD/CLNG SPLYs-FIRST	
	01/28/22	21-4	PR061540-01	902782	034379 COMPU-GRAPHIX OF		225.00	-225.00	MCDONALD/PROMP PSTCARDS	
	01/28/22	21-4	PR061552-01	902782	427924 GREENVELOPE, LLC		165.75	-165.75	POSNER/DGTL E-VITE SUB	
	01/28/22	21-4	PR061555-01	902782	427924 GREENVELOPE, LLC		-165.75	165.75	POSNER/CR/DGTL E-VITE SUB	
	02/23/22	17-5	221117-01		034832 COPY PRODUCTS CO			4,936.50	PURCHASE OF SHARP MX-4071	
	02/24/22	17-5	221150-01		192509 SHARP ELECTRONIC			4,936.50	PURCHASE OF SHARP MX-4071	
	02/25/22	17-5	PR062249-01		427206 CONSTANT CONTACT			70.00		
	02/25/22	17-5	PR062260-01		V0000007 AMAZON.COM LLC			69.76		
	02/25/22	17-5	PR062261-01		428872 BLICK ART MATERI			117.53		
	02/25/22	17-5	PR062262-01		V0000007 AMAZON.COM LLC			188.19		
	02/25/22	17-5	PR062263-01		428965 THE SIGN FACTORY			912.50		
	02/25/22	17-5	PR062264-01		428886 SOLOMON ACQUISIT			1,042.00		
	02/28/22	21-5	221117-01	CLOSE PO	034832 COPY PRODUCTS CO		.00	-4,936.50	CLOSE PO PER DEPT	
	02/28/22	17-5	221163-01		034832 COPY PRODUCTS CO			2,000.00	MAINTENANCE AND ESTIMATED	
	02/28/22	21-5	PR062249-01	902813	427206 CONSTANT CONTACT		70.00	-70.00	MCDONALD/EML/ESTURY/JAN-F	
	02/28/22	21-5	PR062260-01	902813	V0000007 AMAZON.COM LLC		69.76	-69.76	MCDONALD/PAPER TOWELS	
	02/28/22	21-5	PR062261-01	902813	428872 BLICK ART MATERI		117.53	-117.53	MCDONALD/FISH FORM/OUTRCH	
	02/28/22	21-5	PR062262-01	902813	V0000007 AMAZON.COM LLC		188.19	-188.19	MCDONALD/BTRY/PAINT RLLR	
	02/28/22	21-5	PR062263-01	902813	428965 THE SIGN FACTORY		912.50	-912.50	MCDONALD/LYOUT/PNEL/VINYL	
	02/28/22	21-5	PR062264-01	902813	428886 SOLOMON ACQUISIT		1,042.00	-1,042.00	MCDONALD/ESTURY PRGM/STFF	
	03/17/22	17-6	PR062395-01		428006 TACTIVOS INC			599.40		
	03/17/22	21-6	PR062395-01	902830	428006 TACTIVOS INC		599.40	-599.40	MCDONALD/SUB VRTL WHTBRD	
	03/17/22	21-6	PR062398-01	902830	V0000849 SURVEYMONKEY INC		349.00	-349.00	MCDONALD/FORM SVC SUB-22/	
	03/17/22	17-6	PR062398-01		V0000849 SURVEYMONKEY INC			349.00		
	03/17/22	17-6	PR062400-01		427206 CONSTANT CONTACT			70.00		
	03/17/22	21-6	PR062400-01	902830	427206 CONSTANT CONTACT		70.00	-70.00	MCDONALD/EMIL DIST ESTUAR	
	03/17/22	21-6	PR062401-01	902830	V0000016 TARGET		41.02	-41.02	MCDONALD/WET WIPES/STORAG	
	03/17/22	17-6	PR062401-01		V0000016 TARGET			41.02		
	03/17/22	17-6	PR062402-01		V0000146 MICHAELS STORES			27.98		
	03/17/22	21-6	PR062402-01	902830	V0000146 MICHAELS STORES		27.98	-27.98	MCDONALD/CONSTRUCTION PAPE	
	03/17/22	21-6	PR062404-01	902830	150112 ODP BUSINSS SOLU		85.46	-85.46	MCDONALD/PAPER/NAME TAGS/	
	03/17/22	17-6	PR062404-01		150112 ODP BUSINSS SOLU			85.46		
	03/17/22	17-6	PR062405-01		V0000016 TARGET			12.62		
	03/17/22	21-6	PR062405-01	902830	V0000016 TARGET		12.62	-12.62	MCDONALD/HAND SANITIZER/N	

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FUND - 118 - GULF COAST RESTORATION FN  
 COST CENTER - 222008 - EPA BAYS ESTUARY PROGRAM

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
55201					OPERATING SUPPLIES (cont'd)					
	03/17/22	21-6	PR062409-01	902830	V0000007 AMAZON.COM LLC		149.77	-149.77	MCDONALD/4 FT FLDNG PRTBL	
	03/17/22	17-6	PR062409-01		V0000007 AMAZON.COM LLC			149.77		
	03/17/22	17-6	PR062412-02		141495 NEW ACADEMY HOLD			44.99		
	03/17/22	21-6	PR062412-02	902830	141495 NEW ACADEMY HOLD		44.99	-44.99	MCDONALD/IGLOO COOLER	
	04/19/22	21-7	221150-01	V47012	192509 SHARP ELECTRONIC		4,936.50	-4,936.50	SHARP MX4071 COPIER	
	04/21/22	17-7	PR063197-01		V0000007 AMAZON.COM LLC			83.88		
	04/21/22	17-7	PR063238-01		V0000007 AMAZON.COM LLC			31.90		
	04/21/22	17-7	PR063240-01		429090 AVERY PRODUCTS C			87.30		
	04/21/22	17-7	PR063241-01		V0000831 MARCO PROMOS LLC			35.99		
	04/21/22	17-7	PR063244-01		427206 CONSTANT CONTACT			70.00		
	04/21/22	17-7	PR063245-02		V0000007 AMAZON.COM LLC			15.48		
	04/21/22	17-7	PR063248-01		429090 AVERY PRODUCTS C			414.50		
	04/21/22	17-7	PR063252-01		429054 THE FISH NET COM			60.37		
	04/21/22	17-7	PR063253-01		V0000007 AMAZON.COM LLC			35.99		
	04/21/22	17-7	PR063254-01		V0000007 AMAZON.COM LLC			350.58		
	04/21/22	17-7	PR063258-01		429080 GLASS CAGES LLC			162.00		
	04/22/22	21-7	PR063197-01	902866	V0000007 AMAZON.COM LLC		83.88	-83.88	POSNER/CBLS SAVER CRD-SRG	
	04/22/22	21-7	PR063238-01	902866	V0000007 AMAZON.COM LLC		31.90	-31.90	MCDONALD/NETS & BUBBLER F	
	04/22/22	21-7	PR063240-01	902866	429090 AVERY PRODUCTS C		87.30	-87.30	MCDONALD/LNYRDS/MNGMNTCNF	
	04/22/22	21-7	PR063241-01	902866	V0000831 MARCO PROMOS LLC		35.99	-35.99	MCDONALD/BADGE RIBBONS	
	04/22/22	21-7	PR063244-01	902866	427206 CONSTANT CONTACT		70.00	-70.00	MCDONALD/EMAIL DIST ESTUA	
	04/22/22	21-7	PR063245-02	902866	V0000007 AMAZON.COM LLC		15.48	-15.48	MCDONALD/NAME BDGE INSRSTS	
	04/22/22	21-7	PR063248-01	902866	429090 AVERY PRODUCTS C		414.50	-414.50	MCDONALD/LNYRDS W/LOGO-MN	
	04/22/22	21-7	PR063252-01	902866	429054 THE FISH NET COM		60.37	-60.37	MCDONALD/SEINE NET FOR SE	
	04/22/22	21-7	PR063253-01	902866	V0000007 AMAZON.COM LLC		35.99	-35.99	MCDONALD/POSTER SIGN STAN	
	04/22/22	21-7	PR063254-01	902866	V0000007 AMAZON.COM LLC		350.58	-350.58	MCDONALD/EASELS/FLIP CHAR	
	04/22/22	21-7	PR063258-01	902866	429080 GLASS CAGES LLC		162.00	-162.00	MCDONALD/ACRLC FSH CNTNR	
	05/03/22	17-8	221379-01		V0000101 STAPLES CONTRACT			7,042.91	PURCHASE/INSTALLATION OF	
	05/16/22	21-8	220576-01	V47382	V0000101 STAPLES CONTRACT		23,599.87	-23,599.87	74079/ESTUARY FRNTR	
	05/18/22	17-8	PR063680-01		427206 CONSTANT CONTACT			22.00		
	05/19/22	17-8	PR063734-02		081836 HOME DEPOT CREDI			11.05		
	05/19/22	17-8	PR063736-01		150112 ODP BUSINSS SOLU			12.99		
	05/19/22	17-8	PR063738-01		V0000007 AMAZON.COM LLC			108.32		
	05/19/22	17-8	PR063739-01		V0000007 AMAZON.COM LLC			108.32		
	05/19/22	17-8	PR063741-01		V0000007 AMAZON.COM LLC			21.45		
	05/19/22	17-8	PR063742-01		150112 ODP BUSINSS SOLU			92.46		
	05/19/22	17-8	PR063743-01		423596 ALOHA SCREENPRIN			3,167.50		
	05/19/22	17-8	PR063745-01		V0000007 AMAZON.COM LLC			-21.45		
	05/19/22	17-8	PR063746-01		427206 CONSTANT CONTACT			70.00		

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FUND - 118 - GULF COAST RESTORATION FN  
COST CENTER - 222008 - EPA BAYS ESTUARY PROGRAM

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
55201			OPERATING SUPPLIES	(cont'd)						
	05/19/22	17-8	PR063747-01		210300 U S POSTMASTER			61.99		
	05/19/22	17-8	PR063748-01		150112 ODP BUSINSS SOLU			288.46		
	05/19/22	17-8	PR063750-01		429152 DESIGN NAPLES IN			1,500.00		
	05/20/22	21-8	PR063680-01	902897	427206 CONSTANT CONTACT		22.00	-22.00	POSNER/ANL RNWL 4/22-4/23	
	05/20/22	21-8	PR063734-02	902897	081836 HOME DEPOT CREDI		11.05	-11.05	MCDONALD/SCRW EYE BLTS-WD	
	05/20/22	21-8	PR063736-01	902897	150112 ODP BUSINSS SOLU		12.99	-12.99	MCDONALD/POST-IT NOTES	
	05/20/22	21-8	PR063738-01	902897	V0000007 AMAZON.COM LLC		108.32	-108.32	MCDONALD/POST-IT SUPER ST	
	05/20/22	21-8	PR063739-01	902897	V0000007 AMAZON.COM LLC		108.32	-108.32	MCDONALD/POST-IT SUPER ST	
	05/20/22	21-8	PR063741-01	902897	V0000007 AMAZON.COM LLC		21.45	-21.45	MCDONALD/GLSY PHT PAPER	
	05/20/22	21-8	PR063742-01	902897	150112 ODP BUSINSS SOLU		92.46	-92.46	MCDONALD/WIRELESS PRESENT	
	05/20/22	21-8	PR063743-01	902897	423596 ALOHA SCREENPRIN		3,167.50	-3,167.50	MCDONALD/SHIRTS PNS/PERD	
	05/20/22	21-8	PR063745-01	902897	V0000007 AMAZON.COM LLC		-21.45	21.45	MCDONALD/CR RTRN GLSY PHT	
	05/20/22	21-8	PR063746-01	902897	427206 CONSTANT CONTACT		70.00	-70.00	MCDONALD/EMAIL DIST 4/9-5	
	05/20/22	21-8	PR063747-01	902897	210300 U S POSTMASTER		61.99	-61.99	MCDONALD/STAMPS AND TAPE	
	05/20/22	21-8	PR063748-01	902897	150112 ODP BUSINSS SOLU		288.46	-288.46	MCDONALD/4LAPTOP BAGS	
	05/20/22	21-8	PR063750-01	902897	429152 DESIGN NAPLES IN		1,500.00	-1,500.00	MCDONALD/MANATEE STICKERS	
	05/23/22	21-8	221163-01	10208959	034832 COPY PRODUCTS CO		56.62	-56.62	PA0197/OVG/APR 22/NRM	
	06/14/22	24-9		06022001008			-45.00		REIMB SHIRT/ESTUARY CONF	
	06/14/22	24-9		06022001010			-13.00		REIMB SHIRT/ESTUARY CONF	
	06/14/22	21-9	221163-01	10209459	034832 COPY PRODUCTS CO		9.70	-9.70	PA0197/OVG/4/24-5/23	
	06/21/22	24-9		06022001035			-1.04		REIMB SLS TX/MCDONALD,LOG	
	06/29/22	17-9	PR064762-01		230362 WALMART INC.			75.58		
	06/29/22	17-9	PR064763-01		V0000007 AMAZON.COM LLC			10.63		
	06/29/22	17-9	PR064765-01		427217 TARGET			155.90		
	06/29/22	17-9	PR064766-01		V0000007 AMAZON.COM LLC			25.94		
	06/29/22	17-9	PR064767-01		426462 DOLLAR GENERAL S			33.00		
	06/29/22	17-9	PR064768-01		428798 MICKEY'S TROPHY			38.11		
	06/29/22	17-9	PR064769-01		427206 CONSTANT CONTACT			70.00		
	06/29/22	17-9	PR064770-01		V0000007 AMAZON.COM LLC			9.95		
	06/29/22	17-9	PR064773-02		V0000007 AMAZON.COM LLC			63.26		
	06/29/22	17-9	PR064775-01		V0000007 AMAZON.COM LLC			13.59		
	06/29/22	17-9	PR064778-01		V0000007 AMAZON.COM LLC			27.97		
	06/29/22	17-9	PR064779-01		427453 PUBLIX			3.99		
	06/29/22	17-9	PR064784-02		230362 WALMART INC.			14.98		
	06/29/22	17-9	PR064785-01		121301 LOWES HOME CENTE			16.84		
TOTAL			OPERATING SUPPLIES			36,300.00	46,135.17	9,536.33		-19,371.50

55401 BOOK/PUBL/SUBSCRIPT/MEMBR .00 .00 .00 BEGINNING BALANCE

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FUND - 118 - GULF COAST RESTORATION FN  
 COST CENTER - 222008 - EPA BAYS ESTUARY PROGRAM

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
55401					BOOK/PUBL/SUBSCRIPT/MEMBR (cont'd)					
	09/30/21	11-1				300.00			POSTED FROM BUDGET SYSTEM	
	06/21/22	17-9	PR064451-01		424860 COASTAL & ESTUAR			90.00		
	06/24/22	17-9	PR064721-01		424860 COASTAL & ESTUAR			90.00		
	06/27/22	21-9	PR064451-01	902942	424860 COASTAL & ESTUAR		90.00	-90.00	POSNER/MBRSHP/CER, GERS	
	06/27/22	21-9	PR064721-01	902942	424860 COASTAL & ESTUAR		90.00	-90.00	SCHEFFEL/CERF MBRSH 22/23	
TOTAL					BOOK/PUBL/SUBSCRIPT/MEMBR	300.00	180.00	.00		120.00
55501					TRAINING/REGISTRATION	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				1,000.00			POSTED FROM BUDGET SYSTEM	
	11/18/21	17-2	PR060094-01		424860 COASTAL & ESTUAR			42.00		
	11/18/21	21-2	PR060094-01	902707	424860 COASTAL & ESTUAR		42.00	-42.00	SCHEFFEL/CERF VRTLCNF NOV	
	02/07/22	21-5		V46100	428921 MADISON ROSS		10.00	.00	22 SAME DUES/M.ROSS	
	02/25/22	17-5	PR062254-01		060131 FL MARINE SCIENC			36.00		
	02/25/22	17-5	PR062256-01		060131 FL MARINE SCIENC			36.00		
	02/28/22	21-5	PR062254-01	902813	060131 FL MARINE SCIENC		36.00	-36.00	MCDONALD/FMSEA/1/23/ROSS	
	02/28/22	21-5	PR062256-01	902813	060131 FL MARINE SCIENC		36.00	-36.00	MCDONALD/FMSEA/1/23	
	03/24/22	21-6	PR062721-01	902843	060131 FL MARINE SCIENC		125.00	-125.00	POSNER/FMSEA/REG 2/28-3/4	
	03/24/22	17-6	PR062721-01		060131 FL MARINE SCIENC			125.00		
	04/21/22	17-7	PR063199-01		012109 AMERICAN FISHERI			440.00		
	04/22/22	21-7	PR063199-01	902866	012109 AMERICAN FISHERI		440.00	-440.00	POSNER/JASM/5/14-21/RGSTR	
	05/18/22	17-8	PR063679-01		426247 GULF OF MEXICO A			1,250.00		
	05/20/22	21-8	PR063679-01	902897	426247 GULF OF MEXICO A		1,250.00	-1,250.00	POSNER/5REG/GOMCON4/24-28	
TOTAL					TRAINING/REGISTRATION	1,000.00	1,939.00	.00		-939.00
TOTAL 1ST SUBTOTAL - OPERATING EXPENSES						533,100.00	133,674.82	110,956.70		288,468.48
56401					MACHINERY & EQUIPMENT	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				23,907.00			POSTED FROM BUDGET SYSTEM	
TOTAL					MACHINERY & EQUIPMENT	23,907.00	.00	.00		23,907.00
TOTAL 1ST SUBTOTAL - CAPITAL OUTLAY						23,907.00	.00	.00		23,907.00
59801					RESERVES	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				630,314.00			POSTED FROM BUDGET SYSTEM	
	12/03/21	13-2				-122,780.00			SBA22017-EXP UNEN CARRYFD	
	03/31/22	13-6				-57,672.00			22SBA41-EXP ACT FB CARRYF	
TOTAL					RESERVES	449,862.00	.00	.00		449,862.00

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DATE: 07/15/2022  
TIME: 10:14:18

ESCAMBIA COUNTY BOCC  
EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 14  
AUDIT21

SELECTION CRITERIA: expledgr.key\_orgn='222008'  
ACCOUNTING PERIODS: 1/22 THRU 9/22

SORTED BY: FUND,TOTAL COST CNTR,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,TOTAL COST CNTR,1ST SUBTOTAL

PAGE BREAKS ON: FUND,TOTAL COST CNTR

FUND - 118 - GULF COAST RESTORATION FN  
COST CENTER - 222008 - EPA BAYS ESTUARY PROGRAM

ACCOUNT									CUMULATIVE
DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	BALANCE
TOTAL 1ST SUBTOTAL - OTHER USES					449,862.00	.00	.00		449,862.00
TOTAL TOTAL COST CNTR - EPA BAYS ESTUARY PR					1,432,041.00	406,578.75	110,956.70		914,505.55
TOTAL FUND - GULF COAST RESTORATION FN					1,432,041.00	406,578.75	110,956.70		914,505.55
TOTAL REPORT					1,432,041.00	406,578.75	110,956.70		914,505.55

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION



SUNGARD PENTAMATION  
DATE: 07/15/2022  
TIME: 10:15:57

ESCAMBIA COUNTY BOCC  
EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 1  
AUDIT21

SELECTION CRITERIA: expledgr.key\_orgn='222009'  
ACCOUNTING PERIODS: 1/22 THRU 9/22

SORTED BY: FUND,TOTAL COST CNTR,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,TOTAL COST CNTR,1ST SUBTOTAL

PAGE BREAKS ON: FUND,TOTAL COST CNTR

FUND - 118 - GULF COAST RESTORATION FN  
COST CENTER - 222009 - P&P BAYS ESTUARY PROGRAM

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
118-53000-53700-22-2220-222009-222009 - P&P BAYS ESTUARY PROGRAM										
53401	OTHER CONTRACTUAL SERVICE					.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				51,500.00			POSTED FROM BUDGET SYSTEM	
	03/17/22	21-6	PR062407-01	902830	428642 HMS FERRIES INC		358.75	-358.75	MCDONALD/DEP PNS BAY FERR	
	03/17/22	17-6	PR062407-01		428642 HMS FERRIES INC			358.75		
	03/31/22	13-6				-17,980.00			22SBA41-EXP ACT FB CARRYF	
	04/21/22	17-7	PR063260-01		428642 HMS FERRIES INC			1,076.25		
	04/22/22	21-7	PR063260-01	902866	428642 HMS FERRIES INC		1,076.25	-1,076.25	MCDONALD/OYSTER TOUR RNTL	
TOTAL		OTHER	CONTRACTUAL	SERVICE		33,520.00	1,435.00	.00		32,085.00
54701	PRINTING & BINDING					.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				.00			POSTED FROM BUDGET SYSTEM	
TOTAL		PRINTING & BINDING				.00	.00	.00		.00
54801	PROMOTIONAL ACTIVITIES					.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				.00			POSTED FROM BUDGET SYSTEM	
TOTAL		PROMOTIONAL ACTIVITIES				.00	.00	.00		.00
54931	HOST ORDINANCE ITEMS					.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				644.00			POSTED FROM BUDGET SYSTEM	
	11/24/21	17-2	PR060234-01		427453 PUBLIX			27.45		
	11/29/21	21-2	PR060234-01	902720	427453 PUBLIX		27.45	-27.45	MCDONALD/GRNOLA BAR/FRUIT	
	03/17/22	17-6	PR062403-01		V0000043 NANCYS CATERING			455.00		
	03/17/22	21-6	PR062403-01	902830	V0000043 NANCYS CATERING		455.00	-455.00	MCDONALD/FOOD/ESTUARY PRG	
	05/19/22	17-8	PR063740-01		V0000043 NANCYS CATERING			3,529.35		
	05/20/22	21-8	PR063740-01	902897	V0000043 NANCYS CATERING		3,529.35	-3,529.35	MCDONALD/FOOD-SVC EST PRG	
	06/14/22	24-9		06022001008			-42.00		REIMB MEALS/ESTUARY CONF	
	06/14/22	24-9		06022001010			-98.00		REIMB MEALS/ESTUARY CONF	
	06/29/22	17-9	PR064774-01		429216 PAULETTE MARTIN			250.00		
	06/29/22	17-9	PR064776-01		V0000016 TARGET			43.64		
	06/29/22	17-9	PR064779-02		427453 PUBLIX			7.00		
	06/29/22	17-9	PR064782-01		V0000007 AMAZON.COM LLC			17.00		
	06/29/22	17-9	PR064783-01		427453 PUBLIX			23.85		
	06/29/22	17-9	PR064786-01		V0000007 AMAZON.COM LLC			23.99		

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

ESCAMBIA COUNTY BOCC  
EXPENDITURE AUDIT TRAIL

SELECTION CRITERIA: expldgr.key\_orgn='222009'  
ACCOUNTING PERIODS: 1/22 THRU 9/22

SORTED BY: FUND, TOTAL COST CNTR, 1ST SUBTOTAL, ACCOUNT

TOTALD ON: FUND, TOTAL COST CNTR, 1ST SUBTOTAL

PAGE BREAKS ON: FUND,TOTAL COST CNTR

FUND - 118 - GULF COAST RESTORATION FN  
COST CENTER - 222009 - P&P BAYS ESTUARY PROGRAM

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

SUNGARD PENTAMATION  
DATE: 07/15/2022  
TIME: 10:15:57

ESCAMBIA COUNTY BOCC  
EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 3  
AUDIT21

SELECTION CRITERIA: expledgr.key\_orgn='222009'  
ACCOUNTING PERIODS: 1/22 THRU 9/22

SORTED BY: FUND,TOTAL COST CNTR,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,TOTAL COST CNTR,1ST SUBTOTAL

PAGE BREAKS ON: FUND,TOTAL COST CNTR

FUND - 118 - GULF COAST RESTORATION FN  
COST CENTER - 222009 - P&P BAYS ESTUARY PROGRAM

ACCOUNT	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE
DATE									BALANCE
TOTAL REPORT					36,564.00	6,064.46	445.91		30,053.63

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

SUNGARD PENTAMATION  
DATE: 07/15/2022  
TIME: 10:17:12

ESCAMBIA COUNTY BOCC  
EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 1  
AUDIT21

SELECTION CRITERIA: expledgr.key\_orgn='222010'  
ACCOUNTING PERIODS: 1/22 THRU 9/22

SORTED BY: FUND,TOTAL COST CNTR,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,TOTAL COST CNTR,1ST SUBTOTAL

PAGE BREAKS ON: FUND,TOTAL COST CNTR

FUND - 118 - GULF COAST RESTORATION FN  
COST CENTER - 222010 - EPA MX TRASH REDUCTION GR

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
118-53000-53700-22-2220-222010-222010 - EPA MX TRASH REDUCTION GR										
51201						.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				26,000.00			POSTED FROM BUDGET SYSTEM	
TOTAL						26,000.00	.00	.00		26,000.00
51304						.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				.00			POSTED FROM BUDGET SYSTEM	
TOTAL						.00	.00	.00		.00
52101						.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				9,100.00			POSTED FROM BUDGET SYSTEM	
TOTAL						9,100.00	.00	.00		9,100.00
TOTAL 1ST SUBTOTAL - PERSONAL SERVICES						35,100.00	.00	.00		35,100.00
53401						.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				67,700.00			POSTED FROM BUDGET SYSTEM	
	10/25/21	17-1	211433-01		428235 OSPREY INITIATIV			31,854.80	ENC CARRY FRWRD-M211433	
	12/03/21	13-2				31,855.00			SBA22017-EXP PO CARRY FWD	
	12/27/21	21-3	211433-01	10204682	428235 OSPREY INITIATIV		9,544.90	-9,544.90	TRASH FREE WATERS PROGRAM	
	02/07/22	17-5	221046-01		023818 BLUE ARBOR INC			16,000.00	LONG-TERM TEMPORARY EMPLO	
	02/15/22	21-5	221046-01	10205954	023818 BLUE ARBOR INC		18.03	-18.03	W/E 10/2 E. CHENEY	
	02/15/22	21-5	221046-01	10205954	023818 BLUE ARBOR INC		189.32	-189.32	W/E 10/23 E. CHENEY	
	02/15/22	21-5	221046-01	10205954	023818 BLUE ARBOR INC		288.48	-288.48	W/E 10/30 E. CHENEY	
	02/15/22	21-5	221046-01	10205954	023818 BLUE ARBOR INC		369.62	-369.62	W/E 10/16 E. CHENEY	
	02/15/22	21-5	221046-01	10205954	023818 BLUE ARBOR INC		450.75	-450.75	W/E 10/9 E. CHENEY	
	02/22/22	21-5	221046-01	10206162	023818 BLUE ARBOR INC		252.42	-252.42	W/E 11/27 E. CHENEY	
	02/22/22	21-5	221046-01	10206162	023818 BLUE ARBOR INC		396.66	-396.66	W/E 11/20 E. CHENEY	
	02/22/22	21-5	221046-01	10206162	023818 BLUE ARBOR INC		401.17	-401.17	W/E 11/13 E. CHENEY	
	02/22/22	21-5	221046-01	10206162	023818 BLUE ARBOR INC		450.75	-450.75	W/E 11/6 E. CHENEY	
	03/31/22	13-6				-27,126.00			22SBA41-EXP ACT FB CARRYF	
	04/08/22	18-7	221046-01		023818 BLUE ARBOR INC			.00	CHANGE ORDER - 1	
	04/11/22	21-7	221046-01	10207663	023818 BLUE ARBOR INC		198.33	-198.33	W/E 12/25 E. CHENEY	
	04/11/22	21-7	221046-01	10207663	023818 BLUE ARBOR INC		423.71	-423.71	W/E 12/11 E. CHENEY	

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

SUNGARD PENTAMATION  
DATE: 07/15/2022  
TIME: 10:17:12

ESCAMBIA COUNTY BOCC  
EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 2  
AUDIT21

SELECTION CRITERIA: expledgr.key\_orgn='222010'  
ACCOUNTING PERIODS: 1/22 THRU 9/22

SORTED BY: FUND,TOTAL COST CNTR,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,TOTAL COST CNTR,1ST SUBTOTAL

PAGE BREAKS ON: FUND,TOTAL COST CNTR

FUND - 118 - GULF COAST RESTORATION FN  
COST CENTER - 222010 - EPA MX TRASH REDUCTION GR

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
53401										
					OTHER CONTRACTUAL SERVICE (cont'd)					
	04/11/22	21-7	221046-01	10207663	023818 BLUE ARBOR INC		450.75	-450.75	W/E 12/18 E. CHENEY	
	04/11/22	21-7	221046-01	10207663	023818 BLUE ARBOR INC		450.75	-450.75	W/E 12/4 E. CHENEY	
	04/19/22	21-7	221046-01	10207913	023818 BLUE ARBOR INC		311.02	-311.02	W/E 1/22/22 E. CHENEY	
	04/19/22	21-7	221046-01	10207913	023818 BLUE ARBOR INC		450.75	-450.75	W/E 1/15/22 E. CHENEY	
	04/19/22	21-7	221046-01	10207913	023818 BLUE ARBOR INC		450.75	-450.75	W/E 1/8/22 E. CHENEY	
	04/25/22	21-7	221046-01	10208115	023818 BLUE ARBOR INC		351.59	-351.59	W/E 2/12 E. CHENEY	
	04/25/22	21-7	221046-01	10208115	023818 BLUE ARBOR INC		446.24	-446.24	W/E 1/29 E. CHENEY	
	04/25/22	21-7	221046-01	10208115	023818 BLUE ARBOR INC		495.83	-495.83	W/E 2/5 E. CHENEY	
	05/09/22	21-8	221046-01	10208485	023818 BLUE ARBOR INC		22.54	-22.54	W/E 3/19 E. CHENEY	
	05/09/22	21-8	221046-01	10208485	023818 BLUE ARBOR INC		383.14	-383.14	W/E 3/5 E. CHENEY	
	05/09/22	21-8	221046-01	10208485	023818 BLUE ARBOR INC		441.74	-441.74	W/E 2/19 E. CHENEY	
	05/09/22	21-8	221046-01	10208485	023818 BLUE ARBOR INC		450.75	-450.75	W/E 3/12 E. CHENEY	
	05/09/22	21-8	221046-01	10208485	023818 BLUE ARBOR INC		464.27	-464.27	W/E 2/26 E. CHENEY	
	05/09/22	21-8	221046-01	10208485	023818 BLUE ARBOR INC		486.81	-486.81	W/E 3/26 E. CHENEY	
	06/07/22	21-9	221046-01	10209294	023818 BLUE ARBOR INC		261.44	-261.44	W/E 4/30 E. CHENEY	
	06/07/22	21-9	221046-01	10209294	023818 BLUE ARBOR INC		270.45	-270.45	W/E 4/2 E. CHENEY	
	06/07/22	21-9	221046-01	10209294	023818 BLUE ARBOR INC		351.59	-351.59	W/E 4/23 E. CHENEY	
	06/07/22	21-9	221046-01	10209294	023818 BLUE ARBOR INC		446.24	-446.24	W/E 4/16 E. CHENEY	
	06/07/22	21-9	221046-01	10209294	023818 BLUE ARBOR INC		554.42	-554.42	W/E 4/9 E. CHENEY	
	06/22/22	21-9	221046-01	10209660	023818 BLUE ARBOR INC		302.00	-302.00	W/E 5/7 E. CHENEY	
	06/22/22	21-9	221046-01	10209660	023818 BLUE ARBOR INC		450.75	-450.75	W/E 5/28 E. CHENEY	
	06/22/22	21-9	221046-01	10209660	023818 BLUE ARBOR INC		450.75	-450.75	W/E 5/21 E. CHENEY	
	06/22/22	21-9	221046-01	10209660	023818 BLUE ARBOR INC		450.75	-450.75	W/E 5/14 E. CHENEY	
TOTAL			OTHER CONTRACTUAL SERVICE			72,429.00	22,179.46	25,675.34		24,574.20
54301					UTILITY SERVICES	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				18,000.00			POSTED FROM BUDGET SYSTEM	
TOTAL			UTILITY SERVICES			18,000.00	.00	.00		18,000.00
54901					OTHER CURRENT CHGS & OBL.	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				27,020.00			POSTED FROM BUDGET SYSTEM	
TOTAL			OTHER CURRENT CHGS & OBL.			27,020.00	.00	.00		27,020.00
54934					COST ALLOC-INDIRECT	.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				.00			POSTED FROM BUDGET SYSTEM	
	02/09/22	19-4		22000987			2,552.48		REC IND MX TRASH 01D08220	

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

SUNGARD PENTAMATION  
 DATE: 07/15/2022  
 TIME: 10:17:12

ESCAMBIA COUNTY BOCC  
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 3  
 AUDIT21

SELECTION CRITERIA: expledgr.key\_orgn='222010'  
 ACCOUNTING PERIODS: 1/22 THRU 9/22

SORTED BY: FUND,TOTAL COST CNTR,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,TOTAL COST CNTR,1ST SUBTOTAL

PAGE BREAKS ON: FUND,TOTAL COST CNTR

FUND - 118 - GULF COAST RESTORATION FN  
 COST CENTER - 222010 - EPA MX TRASH REDUCTION GR

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
54934			COST ALLOC-INDIRECT	(cont'd)						
	06/23/22	19-9		22002183			953.99		REC IND MX TRASH 01D08220	
	06/23/22	19-9		22002183			1,008.15		REC IND MX TRASH 01D08220	
TOTAL			COST ALLOC-INDIRECT			.00	4,514.62	.00		-4,514.62
55201			OPERATING SUPPLIES			.00	.00	.00	BEGINNING BALANCE	
	09/30/21	11-1				31,250.00			POSTED FROM BUDGET SYSTEM	
	11/24/21	17-2	PR060234-02		427453 PUBLIX			3.49		
	11/24/21	17-2	PR060235-02		034379 COMPU-GRAPHIX OF			-8.53		
	11/29/21	21-2	PR060234-02	902720	427453 PUBLIX		3.49	-3.49	MCDONALD/ALLEGRY MEDS/AID	
	11/29/21	21-2	PR060235-02	902720	034379 COMPU-GRAPHIX OF		-8.53	8.53	MCDONALD/CR TAX/INV17536	
	03/17/22	21-6	PR062412-01	902830	141495 NEW ACADEMY HOLD		415.94	-415.94	MCDONALD/KAYAK/LIFE JACKE	
	03/17/22	17-6	PR062412-01		141495 NEW ACADEMY HOLD			415.94		
	03/31/22	13-6					-2,104.00		22SBA41-EXP ACT FB CARRYF	
	04/21/22	17-7	PR063236-01		164720 WEST MARINE PROD			149.95		
	04/21/22	17-7	PR063245-01		V0000007 AMAZON.COM LLC			137.40		
	04/21/22	17-7	PR063246-01		V0000007 AMAZON.COM LLC			167.80		
	04/21/22	17-7	PR063250-01		121301 LOWES HOME CENTE			42.10		
	04/21/22	17-7	PR063251-01		V0000007 AMAZON.COM LLC			18.34		
	04/22/22	21-7	PR063236-01	902866	164720 WEST MARINE PROD		149.95	-149.95	MCDONALD/BOAT HOOKS	
	04/22/22	21-7	PR063245-01	902866	V0000007 AMAZON.COM LLC		137.40	-137.40	MCDONALD/SPRYBTLS/DYETBLT	
	04/22/22	21-7	PR063246-01	902866	V0000007 AMAZON.COM LLC		167.80	-167.80	MCDONALD/PLASTIC STORAGE	
	04/22/22	21-7	PR063250-01	902866	121301 LOWES HOME CENTE		42.10	-42.10	MCDONALD/BUCKETS/LIDS/INS	
	04/22/22	21-7	PR063251-01	902866	V0000007 AMAZON.COM LLC		18.34	-18.34	MCDONALD/FOIL PANS	
	05/19/22	17-8	PR063734-01		081836 HOME DEPOT CREDI			3.78		
	05/19/22	17-8	PR063735-01		023158 BEST BUY STORES			49.99		
	05/20/22	21-8	PR063734-01	902897	081836 HOME DEPOT CREDI		3.78	-3.78	MCDONALD/FOAM FILLER	
	05/20/22	21-8	PR063735-01	902897	023158 BEST BUY STORES		49.99	-49.99	MCDONALD/SD MEMORY CARD R	
	06/21/22	24-9		06022001035			- .62		REIMB SLS TX/MCDONALD,LOG	
	06/29/22	17-9	PR064771-01		034379 COMPU-GRAPHIX OF			105.05		
	06/29/22	17-9	PR064773-01		V0000007 AMAZON.COM LLC			231.95		
	06/29/22	17-9	PR064776-02		V0000016 TARGET			6.67		
	06/29/22	17-9	PR064777-01		428797 EXTREME CANOPY			80.00		
	06/29/22	17-9	PR064784-01		230362 WALMART INC.			8.86		
TOTAL			OPERATING SUPPLIES			29,146.00	979.64	432.53		27,733.83
TOTAL 1ST SUBTOTAL - OPERATING EXPENSES						146,595.00	27,673.72	26,107.87		92,813.41
58201			AIDS TO PRIVATE ORGANIZ.			.00	.00	.00	BEGINNING BALANCE	

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

SUNGARD PENTAMATION  
DATE: 07/15/2022  
TIME: 10:17:12

ESCAMBIA COUNTY BOCC  
EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 4  
AUDIT21

SELECTION CRITERIA: expledgr.key\_orgn='222010'  
ACCOUNTING PERIODS: 1/22 THRU 9/22

SORTED BY: FUND,TOTAL COST CNTR,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,TOTAL COST CNTR,1ST SUBTOTAL

PAGE BREAKS ON: FUND,TOTAL COST CNTR

FUND - 118 - GULF COAST RESTORATION FN  
COST CENTER - 222010 - EPA MX TRASH REDUCTION GR

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
58201					AIDS TO PRIVATE ORGANIZ. (cont'd)					
	09/30/21	11-1				90,000.00			POSTED FROM BUDGET SYSTEM	
TOTAL					AIDS TO PRIVATE ORGANIZ.	90,000.00	.00	.00		90,000.00
TOTAL 1ST SUBTOTAL - GRANTS AND AIDS						90,000.00	.00	.00		90,000.00
TOTAL TOTAL COST CNTR - EPA MX TRASH REDUCT						271,695.00	27,673.72	26,107.87		217,913.41
TOTAL FUND - GULF COAST RESTORATION FN						271,695.00	27,673.72	26,107.87		217,913.41
TOTAL REPORT						271,695.00	27,673.72	26,107.87		217,913.41

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION



### **Agenda Item 7.a**

**Background:** The PPBEP Interlocal Agreement and Board Bylaws require approval of an annual budget prior to the start of the new fiscal year on October 1<sup>st</sup> of each year.

While the budget overall is relatively stable compared to the current fiscal year, two important changes should be noted to the Board. First, two additional positions are budgeted in fiscal year 2022-2023. This includes the addition of a Finance Manager and Resilience Coordinator positions. These two additional positions will incur an approximately \$124,000 increase in personnel expenses. The Finance Manager will be funded through local government contributions and indirect funds. The Resilience Coordinator position is currently grant funded.

Secondly, the administrative services line item is a \$67,500 increase to the operating budget to cover services currently provided by the Estuary Program's host agency, Escambia County. It is anticipated legal services will be provided pro bono to the Estuary Program, though a placeholder expense has been included in the event pro bono services do not materialize.

Staff will ensure operational cost saving measures are incorporated where feasible that do not result in reduction of services provided by the Estuary Program.

**Recommendation:** Recommend the Board accept the Finance Subcommittee's recommendation and approve the FY 2022-2023 PPBEP operating budget.

**Financial Impact:** The proposed FY 2022-2023 PPBEP operating budget of \$761,420 will be funded through local, state, and federal government contributions, grants, and donations.



Pensacola & Perdido Bays Estuary Program FY 2022-2023 Proposed Budget		
<b>Revenue</b>		
Local Contributions	\$ 250,000.00	Requested for FY22-23
State Contributions	\$ 250,000.00	Requested for FY22-23
Federal Contributions	\$ 500,000.00	Seeking for FY22-23
Grants	\$ 1,922,541.00	
<i>EPA PPBEP</i>	\$ 250,000.00	
<i>EPA TFW</i>	\$ 200,000.00	
<i>NOAA CoP</i>	\$ 28,496.00	
<i>NOAA BWET</i>	\$ 100,000.00	
<i>NOAA RESTORE</i>	\$ 14,045.00	
<i>FY22-23 Legislative Approp.</i>	\$ 495,000.00	
<i>Regional Resilience Entity</i>	\$ 100,000.00	Requested for FY22-23
<i>Resilient Florida</i>	\$ 675,000.00	
<i>UF Approps</i>	\$ 60,000.00	
Sponsorships & Memberships	\$ 100,000.00	Seeking for FY22-23
Reserves	\$ 85,000.00	
<b>Total Revenue</b>	<b>\$ 3,107,541.00</b>	
<b>Expenditures</b>		
Personnel	\$ 395,200.00	Director, Senior Scientist, Outreach Coordinator, Environmental Scientist, Outreach Assistant, Finance Manager, Resilience Coordinator
Fringe Benefits	\$ 138,320.00	Director, Senior Scientist, Outreach Coordinator, Environmental Scientist, Outreach Assistant, Finance Manager, Resilience Coordinator
<i>Total Personnel</i>	<i>\$ 533,520.00</i>	
Office Lease	\$ 54,000.00	Office Lease
Travel	\$ 14,000.00	Travel; local travel; conferences; registration
Capital Equipment	\$ 25,000.00	Program vehicle
Supplies	\$ 18,000.00	Office supplies; field supplies; office furniture; outreach materials; printing
Communications	\$ 8,400.00	Phones; internet; website hosting and maintenance
Fees and Dues	\$ 16,000.00	Publications; subscriptions; memberships; fees; dues
Contractual	\$ 25,000.00	Intern Program; marketing services; technical support; etc.
Administrative Services	\$ 67,500.00	
<i>Accounting</i>	<i>\$ 30,000.00</i>	Contracted accounting services
<i>Auditing</i>	<i>\$ 15,000.00</i>	Contracted auditing services
<i>Legal</i>	<i>\$ 10,000.00</i>	Contracted legal services
<i>Insurance</i>	<i>\$ 12,500.00</i>	Program Insurance
<i>Total Operating</i>	<i>\$ 227,900.00</i>	
<b>Total Personnel + Operating</b>	<b>\$ 761,420.00</b>	
<i>Total Work Plan</i>	<i>\$ 2,346,121.00</i>	
<b>Total Expenditures</b>	<b>\$ 3,107,541.00</b>	



### **Agenda Item 7.b.**

Background: Currently, the Escambia County Natural Resources Department's Accounting Office provides all financial management support for the Estuary Program. As the Program prepares for a hosting structure transition in fiscal year 2022-2023, the Estuary Program will be required to take on these critical administrative duties, including processing invoices, payroll, grant reimbursements, etc.

Staff is recommending the creation of a new Finance Manager position in FY22-23 to oversee these duties in addition to aiding the Executive Director with procurement, administrative functions, and compliance with state and federal requirements.

This position is budgeted in the proposed FY22-23 budget in the amount of \$49,920 in salary plus \$17,472 in benefits, for a total of \$67,392. If approved by the full Board, staff proposes onboarding this position in fall 2022 to aid in the organizational transition.

#### Position Responsibilities:

- Ensure bills are paid in a timely and accurate manner, consistent with PPBEP procedures.
- Coordinate with PPBEP's contracted accounting services provider to process transactions, payroll, record entries, prepare quarterly financial reports, facilitate internal audits, and reconcile fund accounts.
- Collaborate with PPBEP staff to maintain accurate, up-to-date records of incoming and outgoing payments; initiate work requisitions and reimbursements; and track fund balances.
- Analyze financial statements and find discrepancies that require management's attention.
- Assist management with development of budget forecasts.
- Assist with maintaining efficient programmatic operations including coordination of office and equipment leases, staff travel and equipment procurement, and general office operations.

#### Minimum Qualifications:

- Bachelor's degree in Accounting, Business Administration, Public Administration or related field and at least two years experience; or an equivalent combination of relevant education and experience.

Recommendation: Recommend the Board accept the Finance Subcommittee's recommendation and approve the creation of a Finance Manager Position.

Financial Impact: Funding is currently available in Program reserves from unallocated local government contributions.



### **Agenda Item 7.c.**

**Background:** Currently, the Escambia County Natural Resources Department's Accounting Office provides all financial management support for the Estuary Program and the Escambia County Clerk's Office processes all payments. As the Program prepares for a hosting structure transition in fiscal year 2022-2023, the Estuary Program will be required to take on these critical administrative duties.

Staff is recommending the issuance of a solicitation for accounting services to assist with purchasing, accounts payable, journal entries, report retrieval; maintain financial records and reports; maintain books, records, documents, invoices; permit all such records to be subject to inspection, review, and audit; record all cash disbursements and cash receipts; track income and expenses in the accounting system; prepare invoices and track receivables; allocate payroll; record month-end journal entries; reconcile bank and credit card statements and provide monthly report; prepare financial statements; assist in preparation of budgets and reports; assist with annual budget development; maintain accurate chart of accounts; coordinate and provide support to auditor.

\$30,000 is budgeted in the proposed FY22-23 budget. If approved by the full Board, staff proposes issuing this solicitation in fall 2022 to aid in the organizational transition. Scope and cost are anticipated to change dependent on the approval of the proposed Finance Manager position and qualifications of the selected applicant.

**Recommendation:** Recommend the Board accept the Finance Subcommittee's recommendation and approve issuing a solicitation for accounting services.

**Financial Impact:** Funding is currently available in Program reserves from unallocated local government contributions.



**Agenda Item 7.d.**

Background: The Executive Director will accompany Mayor Robinson on travel to Washington, D.C. between July 27<sup>th</sup> and 29<sup>th</sup>, 2022 to meet with Congressional and agency representatives to provide an update on PPBEP accomplishments to date, priorities for FY22-23, and discuss National Estuary Program designation status.

Recommendation: Recommend the Board approve the Executive Director to travel to Washington, D.C. for legislative and agency meetings.

Financial Impact: Travel funding is currently budgeted in the FY21-22 operating budget. This trip is estimated to cost approximately \$1,200.



### **Agenda Item 7.e.**

Background: The Executive Director has been accepted into the University of Florida's Natural Resources Leadership Institute (NRLI) as a Fellow of Class 22. NRLI is a specialized leadership training program geared toward natural resource professionals. NRLI's mission is to bring together professionals from sectors that impact or are impacted by natural resources issues and provide them with the training required to find inclusive solutions to seemingly intractable problems. This eight course program will feature a variety of natural resource challenges across the state. The program begins in August 2022 and will wrap up in April 2023.

Recommendation: Recommend the Board approve reimbursement of registration fees, in the amount of \$4,500, for the Executive Director to participate in the University of Florida Natural Resources Leadership Institute Program.

Financial Impact: Professional development funding is available in the EPA Grant Budget in the amount of \$12,000.



UF/IFAS

School of Forest, Fisheries, and Geomatics Sciences

Florida Natural Resources Leadership Institute

PO Box 110410

Gainesville, FL 32611-0410

May 26, 2022

Dear Matt,

The Florida Natural Resources Leadership Institute (NRLI) project team has reviewed your application and is pleased to accept you as a Fellow of Class 22 (2022-2023). Yours was among a large pool of strong applications, and the selection process was extremely competitive. As we recruit and review applications for each NRLI class, we look for individuals whose participation will strengthen the institute, who are committed to the vision and goals of the institute, and who will benefit from the experience. You certainly meet these criteria.

Class 22 commences in August 2022 and concludes in April 2023. You will need to complete an online registration form and submit program fees for final admission into Class 22; instructions for these processes are enclosed. During Class 22, NRLI will visit eight locations around Florida that represent a wide range of natural resource issues. Please review the enclosed schedule for additional details. Each session begins at noon on Wednesday and ends at noon on Friday. Sessions include a field trip; engagement with stakeholders from diverse organizations and perspectives; and experiential training in skills, concepts, tools, and strategies related to collaborative decision making, conflict management, and communication.

Again, congratulations, and welcome to the Florida Natural Resources Leadership Institute. The entire project team joins me in congratulating you on your acceptance into the program and in anticipation of our inaugural session in Apalachicola on August 17 – 19. We will e-mail you with important details related to the class and the first session at a later date. In the meantime, please contact us if you have questions or need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'W. Bartels', enclosed in a light gray rectangular box.

Wendy-Lin Bartels

Interim Director, Florida Natural Resources Leadership Institute

UF/IFAS School of Forest, Fisheries, and Geomatics Sciences

[wendylin@ufl.edu](mailto:wendylin@ufl.edu)

Attachments:

Class 22 Session Schedule

Class 22 Registration Instructions

*The Foundation for The Gator Nation*

An Equal Opportunity Institution



**Agenda Item 7.f.**

Recommendation to be distributed under separate cover.



### **Agenda Item 7.g.**

Background: A Selection Committee (seven members) comprised of one member of Estuary Program staff, two members of the Technical Committee, two members of the Education Committee, and two members of the Business Partnership Program, will review and rank submitted proposals based on the selection criteria outlined above. To fund a variety of projects that cover multiple areas of the PPBEP Action Plan and geographic territory, the Selection Committee may select lower ranked projects over higher ranked projects based on the numeric ranking criteria. The Committee will make a formal recommendation, by way of staff, to the Policy Board for approval of the shortlisted proposals.

Project team's may not solicit PPBEP staff, Community Grant Selection Committee Members, or Policy Board Members regarding our proposal by phone, e-mail, in-person communication, etc. If any member of a project team is found to have solicited on behalf of their team's proposal, that the proposal will be ineligible for funding.

Recommendation: Recommend the Board approve the 2022-2023 Community Grant Selection Process.

Financial Impact: Community Grant Program funding is available from FY22-23 State of Florida Appropriations in the amount of \$250,000.





# PENSACOLA & PERDIDO BAYS ESTUARY PROGRAM

Community Grant Program  
2022-2023 Funding Opportunity



**Opening:** July 6, 2022

**Closing:** August 3, 2022

**Award Range:** \$10,000 to \$50,000 (available on reimbursement basis only)

**Anticipated amount to be awarded:** \$250,000

**Eligibility:** Local governments or nonstate entities (educational institutions and 501(c)3s)

**Location:** Project must be located within the Perdido and/or Pensacola watershed within the counties of Escambia, Santa Rosa, and/or Okaloosa. Please reference attached map for project area.

**Projects must be completed by May 31, 2023.**

**Schedule:**

- Application Opening: July 6, 2022
- Application Closing: August 3, 2022
- Committee Review: August 24, 2022
- Committee Recommendation to Policy Board: August 31, 2022
- Recipients Announced: September 1, 2022
- Anticipated Implementation Period: October 3, 2022 - May 31, 2023
- Final Reports and Reimbursement Requests due by June 14, 2023

**Introduction:**

The Pensacola & Perdido Bays Estuary Program is pleased to announce the release of the 2022-2023 Community Grant Program funding opportunity. This program will fund action projects that serve to restore, preserve, connect, inform, and educate.

The Pensacola & Perdido Bays Estuary Program (PPBEP) is a stakeholder-driven, science-based organization charged with restoring and preserving the Pensacola and Perdido Bay Systems, and their associated watersheds. PPBEP is guided by a Comprehensive Conservation and Management Plan (CCMP), which serves as a blueprint for the restoration and preservation of the area and waterways. Through these actions, PPBEP's vision is to create a healthy and sustainable environment, economy, and community. The funding opportunity includes seven eligible project categories that align with the Estuary Program's CCMP.

The Community Grant Program is made possible through the support of the Florida Legislature. The Estuary Program offers our deepest appreciation to Representative Andrade and Senator Broxson for sponsoring the Estuary Program's funding request.

**How to Apply:**

Go <https://www.ppbep.org/what-we-do/programs-and-projects/community-grants> to download an application. Applications must be submitted to Logan McDonald ([lmcdonald@ppbep.org](mailto:lmcdonald@ppbep.org)) by 11:59 PM CDT on August 3, 2022.

**Priority Consideration:**

Priority consideration will be given to “shovel ready” action projects that align with PPBEP’s CCMP Action Plan. Projects that leverage funding will also receive priority consideration. Please see the provided Draft Action Plan documents:

[Main Action Plan](#)

[Education and Outreach Action Plan](#)

**Proposal Categories:**

**Water Quality:** Achieve water quality improvement in one or both bay systems and/or their associated waterways to reduce nutrients and bacteria.

*(Examples: "best management practices" for agriculture; innovative retention/filtering techniques)*

**Sedimentation:** Reduce sediment loading by identifying and/or addressing root causes and sources. *(Examples: sedimentation monitoring or fingerprinting; erosion impact assessment)*

**Habitat Restoration:** Restore and/or enhance native habitat(s) to achieve sustainable and healthy systems.

*(Examples: restoration of natural shorelines/enhancement of seawalls; planning/action projects addressing oysters, seagrasses, coastal and freshwater wetlands, and other estuarine habitats)*

**Fish and Wildlife Conservation:** Reduce threats to native fish and wildlife through the protection of natural resources.

*(Examples: awareness of threats to wildlife from monofilament line; protection of seagrass beds; education on fish and wildlife habitat)*

**Watershed Awareness and Education:** Promote watershed awareness and environmental education by engaging all age groups and demographics.

*(Examples: programs that directly involve youth in solutions to bay problems; programs directed at disadvantaged youth, homeowner education around smart fertilizer or living shorelines)*

**Resilience:** Promote capacity building and/or construct pilot resilience demonstration projects, such as living shorelines, green infrastructure, or low impact development.

*(Examples: projects that address historic and/or persistent environmental inequalities related to water resources and/or local water quality; living shoreline and green infrastructure demonstration projects)*

**Community Science:** Engage community members through hands-on community science to provide data on watershed conditions.

*(Examples: Water quality monitoring; habitat monitoring; or field research that engages community members)*

**Project Approach:** Projects should use one or more of the approaches below to implement the proposed work.

Research (that informs management and restoration efforts)

Restoration

Education & Outreach

Community Science

**Match:**

Match is not required but is strongly encouraged. Projects that include cash or in-kind match, to include volunteer labor, will receive greater consideration.

**Ineligible Costs:**

- Land acquisition
- Lobbying expenses
- Conference registration
- Travel expenses
- Contingency funds
- Fines and penalties
- Insurance

**Selection Criteria:****CCMP Action Plan Alignment (20)**

The proposed project should align with the PPBEP's draft CCMP Action Plan. The proposal should explicitly state which Goals and Actions will be supported through the proposed work. Proposal categories are based off of the CCMP Action Plan.

**Project Approach (20)**

Applicant should describe in detail the project scope of work, need, objectives, and deliverables. Specifically, the strength of the program will be evaluated on the originality of the proposed project and the extent to which it addresses a need or provides a benefit to the systems. Another important measure of the strength of the proposal is the likelihood that the project will be successfully implemented.

**Estuary/Watershed Impact (25)**

The project's goal and objectives must explicitly state how the project will target watershed and/or bay issues that result in the restoration, enhancement, and/or protection of the bay systems and associated watersheds.

**Demonstration of Applicant Ability (10)**

The project team must have adequate education and/or experience to carry out the project design. The team must include the necessary personnel and expertise for the project as proposed. Responsibilities and division of labor should be designated. For projects planned on public lands or facilities, applicants must obtain permission for access to or use of those lands or facilities. Permission for use of private property not controlled by applicant also is required.

**Community Impact (15)**

Projects must demonstrate the community impact for the project. All proposals, regardless of scope, should reflect some measure of community support. Greater consideration will be given to projects that demonstrate clear impacts within underrepresented communities.

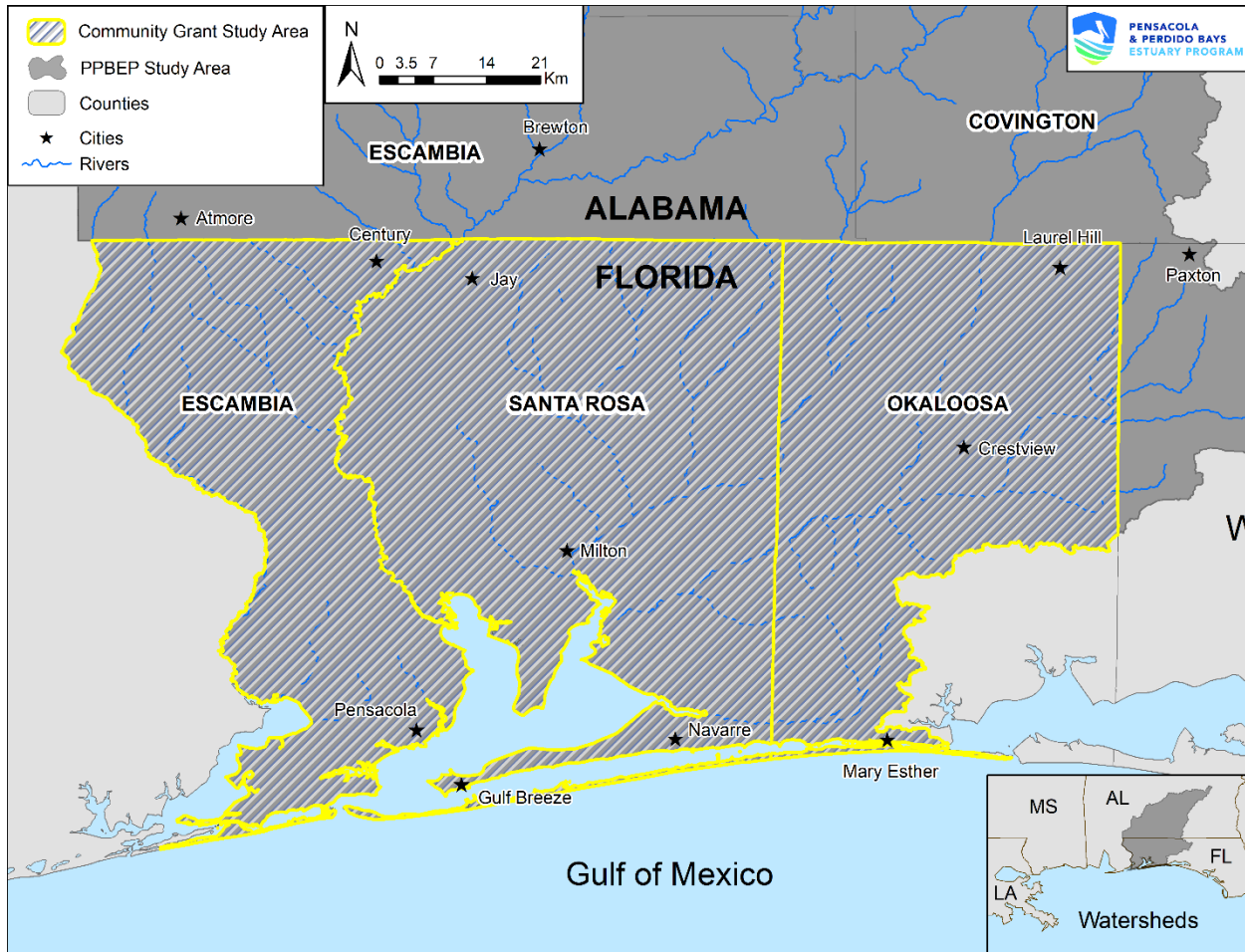
**Cost Justification (10)**

Cost justification requires that the proposal and the budget give enough detail to show that costs are appropriate to the scope of work. Reimbursement will be based on expenses assigned to cost categories in a budget that must be approved by the Estuary Program before a project begins.

**Selection Process:**

A Selection Committee (seven members) comprised of one member of Estuary Program staff, two members of the Technical Committee, two members of the Education Committee, and two members of the Business Partnership Program, will review and rank submitted proposals based on the selection criteria outlined above. To fund a variety of projects that cover multiple areas of the PPBEP Action Plan and geographic territory, the Selection Committee may select lower ranked projects over higher ranked projects based on the numeric ranking criteria as outlined above. The Committee will make a formal recommendation, by way of staff, to the Policy Board for approval of the shortlisted proposals. Any member serving on the Selection Committee will forfeit the right to submit or partner on a submitted Community Grant Proposal.





*Figure 1: Projects located in the Pensacola or Perdido Bays Watersheds within Escambia, Santa Rosa, and/or Okaloosa counties are eligible*